



THE REPUBLIC ACT NO. 12009 OR THE NEW GOVERNMENT PROCUREMENT ACT

Atty. Rowena Candice M. Ruiz, LLM, CESO I
Director General

GOVERNMENT PROCUREMENT POLICY BOARD - TECHNICAL SUPPORT OFFICE

REPUBLIC ACT NO. 12009 OR THE NEW GOVERNMENT PROCUREMENT ACT

2023 State of the Nation Address



24 July 2023

Presented GPPB-TSO Proposed Amendments to RA 9184



07 August 2023

Presented to House and Senate Representatives



October 2023

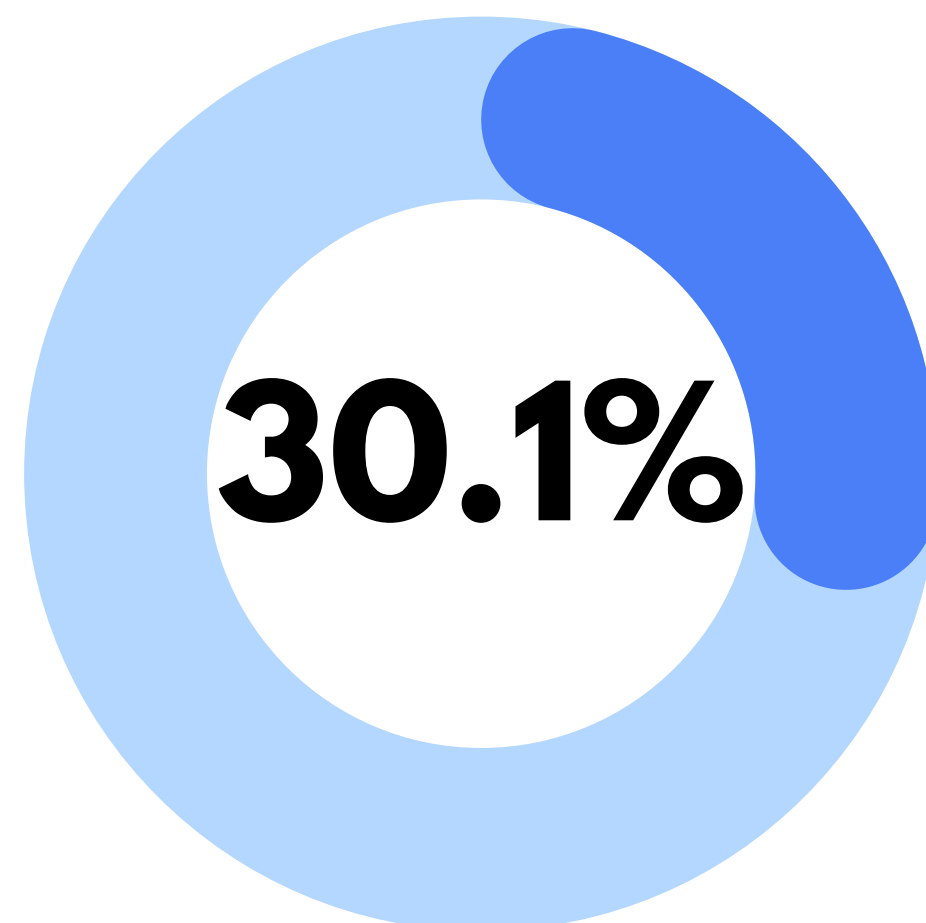
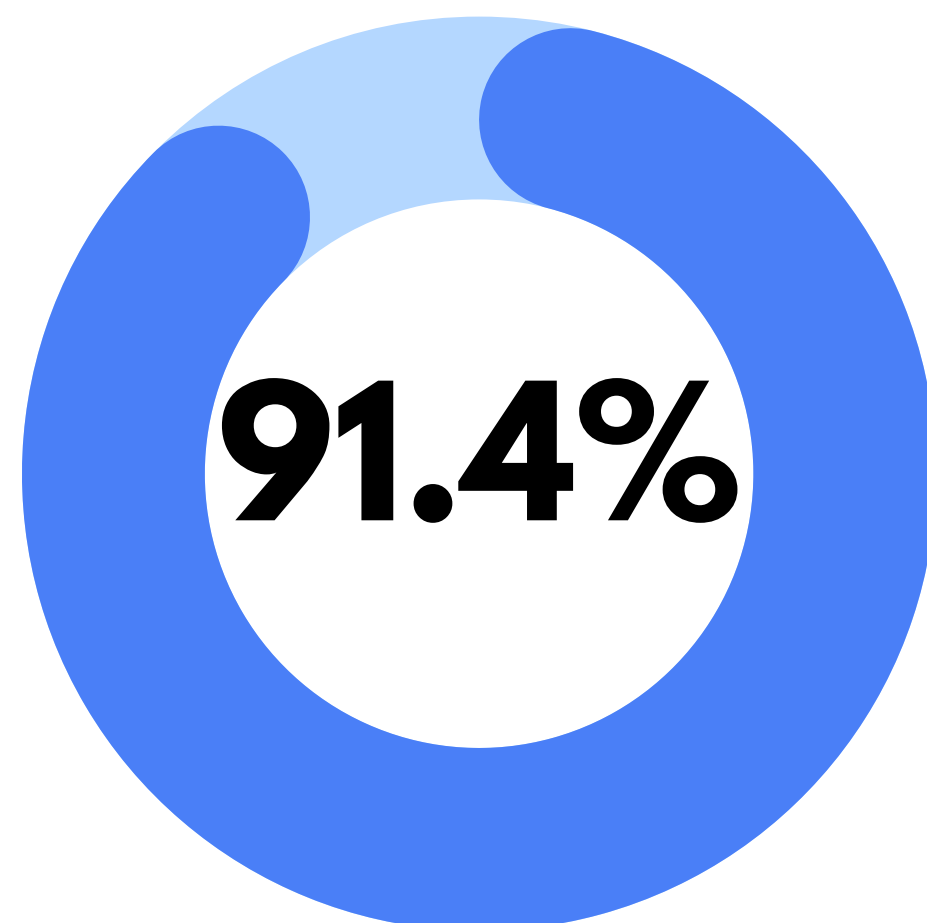
Signing of RA No. 12009



20 July 2024

This proposal was subsequently presented to the Cabinet, alongside proposals from the PS-DBM. After thorough review and discussions, the proposals culminated in the drafting of an Administrative Bill which includes earlier recommendations and comments from the GPPB relative to the amendment of RA No. 9184, as prepared by the DBM, GPPB-TSO, and PS-DBM.

GPPB-TSO CONSULTATION WORKS



9

Development
Partners

2

International
Counterparts

153

CSO
Representatives

187

MSME
Representatives

GPPB-TSO PROPOSED PROVISIONS IN THE NGPA



Transparency and Accountability



Professionalisation of Public Procurement



Sustainable Public Procurement



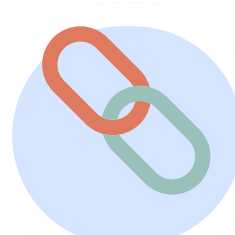
Beneficial Ownership



Strategic Procurement Planning



Inclusive Procurement



Modernized Procurement Process



Fit-for-Purpose Modalities

“

The NGPA will not work by itself; it is the legal framework that allows us to do a lot of things. **But the work really starts with us.** We must be intentional in our approach.

Atty. Rowena Candice M. Ruiz, LLM, CESO I

Director General, Government Procurement Policy Board - Technical Support Office



Transitioning to RA No. 12009 or the New Government Procurement Act



**Should we already be
applying RA No.
12009? Why or why
not?**



NGPA

Approved:
20 July 2024

Published:
29 July 2024

Effectivity:
13 August 2024

IRR

Approved:
04 February 2025

Published:
10 February 2025

Effectivity:
25 February 2025

STANDARD PROCUREMENT FORMS

Approved:
14 May 2025

Published:
23 June 2025

Effectivity:
21 September
2025



**Can we still use RA
No. 9184 and its
Revised IRR?**



PEs shall continue to use the guidelines and forms issued under RA No. 9184 and its IRR until the necessary guidelines, forms and requirements under the relevant provisions of RA No. 12009 and its IRR have been issued by the GPPB.

GPPB Circular No. 01-2025, dated 18 September 2025



Pending Guidelines to be Issued by the GPPB

(GPPB Resolution No. 02-2025, dated 04 February 2025)

- Implementation Guidelines for Life Cycle Assessment & Life Cycle Cost Analysis
- ~~Guidelines on Framework Agreement for Goods, Infrastructure, and Consulting Services~~
- Guidelines on Electronic Bidding
- Guidelines on the Use of Limited Source Bidding
- Foreign Bidder Participation Guidelines
- Guidelines on the Use of Defense Cooperation Agreement & Inventory-Based Items
- Guidelines regarding the Non-Government Organization Participation in Government Procurement
- ~~Guidelines on the Use of Direct Procurement for Science Technology and Innovation~~
- Guidelines on the Conduct of Livestream Requirement for Procurement Projects
- Code of Ethics for Public Procurement Professionals
- Guidelines on the Professionalization of Procurement Practitioners
- Guidelines on the Collection of Bidding Documents Fees
- Guidelines on the Evaluation of Contractor Performance, including Constructors Performance Evaluation System
- Guidelines on the Eligibility Requirements of Government-Owned and Controlled Corporations in Public Procurement
- Guidelines on the Submission of Bids
- Guidelines on the Procurement Performed Overseas, including PhilGEPS Registration
- Guidelines on the Sustainable Public Procurement
- Guidelines on Green Public Procurement Strategy
- Guidelines on Gender-Responsive Public Procurement
- Guidelines for the Disclosure of Beneficial Ownership
- Guidelines on the Use of the Electronic Filing System for Protests
- Price Escalation Guidelines
- Guidelines for Suspension, Blacklisting, and Corrective Measures
- ~~Standards Forms for Procurement~~

**Until when can we use
RA No. 9184 and its
Revised IRR?**



The transitory period is **reckoned from the approval by the GPPB of the new Standard Procurement Forms on 14 May 2025**. Accordingly, the GPPB, and all the HoPEs, the PEs and the BACs are given until 15 May 2028 to fully comply with the requirements of RA No. 12009 and its IRR.

GPPB Circular No. 01-2025, dated 18 September 2025

Until 15 May 2028





Strategic Procurement Planning



STRATEGIC PLANNING CONSIDERATIONS



Mandatory Market Scoping



Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)



Procurement of Second Hand



Multi-year Contracting



Early Procurement Activities (EPA)

GPPB Resolution No. 14-2019, dated 17 July 2019



Design and Build Scheme for Infrastructure Projects



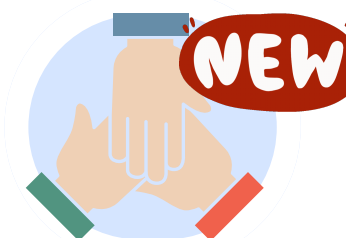
Engagement of a Procurement Agent

GPPB Resolution No. 07-2022, dated 27 October 2022



Use of Framework Agreement

GPPB Resolution No. 27-2019, dated 10 December 2019



Pooled Procurement



Renewal of Regular and Recurring Services

GPPB Resolution No. 06-2022, dated 12 September 2022



Warehousing and Inventory Activities

STRATEGIC PLANNING CONSIDERATIONS

Market Scoping

Sec. 10 of the IRR of RA No. 12009



A preliminary assessment of market conditions to inform cost, design, timelines, and other key inputs for procurement planning

NEW

"To guarantee proper and strategic procurement planning, the Procuring Entity shall conduct market scoping as a preliminary undertaking in preparing its PPMP..."

(Sec. 10.1 of the IRR of RA No. 12009)

- ✓ Understand the supply environment
- ✓ Identify potential suppliers
- ✓ Evaluate available products or services
- ✓ Assess relevant market trends
- ✓ Detect potential risks



MARKET SCOPING FORM

Agency Letterhead with Logo

MARKET SCOPING

1. AGENCY INFORMATION

Name of Procuring Entity	
End-User/Implementing Unit	
Name & Designation of Representative	

2. PROJECT OVERVIEW

Project Name	
Estimated Budget	
Period of Market Scoping [From (mm/yyyy) To (mm/yyyy)]	
Expected Date of Delivery (mm/yyyy)	

3. MARKET SCOPING ACTIVITY/IES COND

This confirms that market scoping activities 10 of Republic Act No. 12009 and its Impl considered in the Project Procurement Mar of Proportionality.

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
☐	Consultations with suppliers / contractors / consultants/ professional associations or industry groups	Highlights of consultations or meetings/ Proof of attendance/ Reports / Summaries/ Screenshots / Brochures / Publications/ Price quotations/ Canvass sheets/ Market Analysis Report or similar document/s
☐	Participation in summits, fora, or conferences	Highlights of consultations or meetings/ Proof of Attendance/ Reports
☐	Review of technical, financial, or market/scientific reports	Reports / Summaries/ Screenshots / Brochures / Publications, Market Analysis Report or similar document/ Online Product Reviews

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
☐	Review of product or service brochures, marketing materials, industry journals and publications or related materials	Reports / Summaries/ Screenshots / Brochures / Publications/ Online Product Reviews
☐	Price sourcing for quotations or cost estimates from suppliers, contractors, or consultants	Price quotations/ Canvass sheets/ Online Product Reviews
☐	Use of data from PhilGEPS or agency websites	Reports / Summaries/ Screenshots, Price quotations/ Canvass sheets/ PhilGEPS Postings/ Online Product Reviews
☐	Other analogous market scoping	

ii. The list of supporting documents in the Documentation column is not exclusive and may include other documents that may be gathered by the End-User or Implementing Unit pertinent to the activity/ies conducted.

4. MARKET SCOPING RESULTS

Indicate recommendations in the column provided based on the results of the market scoping activities undertaken. These recommendations shall be considered in the development of a comprehensive and realistic PPMP, taking into account the parameters outlined under Section 10.4 of the IRR of RA 12009, as may be applicable.

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
a. Project Cost Estimate [Does the cost estimate align with current market prices?]		

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
b. Project Design and Specification [Does available supplier/s meet technical and financial requirements?]		
c. Technical Criteria [Does the market support the proposed technical requirements?]		
d. Delivery Lead Time [Are the timelines for...]		
e. Environmental specific conditions like temperature, humidity, and handling?]		
f. Identified Risk/s [Were there any market risks identified? (e.g., limited suppliers, price volatility)]		

Prepared by:
Responsible Personnel, End-User or
Implementing Unit

Approved by:
Head, End-User or Implementing Unit

[Signature over Printed Name]
[Position/Designation]
[Date]

[Signature over Printed Name]
[Position/Designation]
[Date]

mandatory attachment in the PPMP



The Republic Act No. 12009 or the New Government Procurement Act

MARKET SCOPING FORM

gppb.gov.ph/downloadable-forms/#tab-61412

GOVPH Home About Us Transparency Advisories GPPB-TSO Procurement Contact Us



Republic of the Philippines
GOVERNMENT PROCUREMENT POLICY BOARD

Philippine Standard Time:
Wednesday, July 16, 2025, 4:23:58 PM



Downloadable Forms

NGPA RA 9184 and its IRR Legal References Procurement Reports Procurement Training Green Public Procurement RA 9184 Procurement Timeline Downloadable Forms

NGPA Philippine Bidding Documents

NGPA Forms/Templates

RA 9184 Philippine Bidding Documents

RA 9184 Forms/Templates

Strategic Planning Forms

Indicative, Updated APP	.pdf file
Market Scoping Form	.pdf file
Project Procurement Management Plan (PPMP)	.pdf file

MARKET SCOPING ACTIVITIES



Consultations with suppliers, contractors, consultants, or professional associations or groups



MARKET SCOPING ACTIVITIES



MARKET SCOPING ACTIVITIES

Market Reviews



Evaluation of market reviews or analysis of technical, financial and scientific reports

Product Brochures



Review of product or service brochures and marketing materials, industry journals and publications, or other related materials and publications

Price Sourcing



Price sourcing for quotations or cost estimates from suppliers, contractors, or consultants

PhilGEPS Website



Use of relevant data from the PhilGEPS or agency websites

Any analogous activity for the purpose of gathering relevant market information

STRATEGIC PLANNING CONSIDERATIONS

Multi-Year Contract

Sec. 9.1 of the IRR of RA No. 12009



Procurement for locally funded multi-year contracts requires a MYCA issued by the DBM, which authorizes the contract and sets the ABC based on the total project cost

Common reasons:

- ✓ The project's scope and timeline exceed one fiscal year
- ✓ Staggered or phased implementation is required
- ✓ Avoidance of yearly re-bidding and implementation delays
- ✓ Assurance that the ABC reflects the full project cost, not just the first year

STRATEGIC PLANNING CONSIDERATIONS

Early Procurement Activities



Sec. 12 of the IRR of RA No. 12009

Conduct of procurement activities, up to the issuance of the BAC recommendation, for Goods, Infrastructure Projects, and Consulting Services intended for the next fiscal year, upon approval of the proposed budget

Example of Early Procurement Activities

12. The BACs shall likewise ensure the conduct of Early Procurement Activities (EPA) in accordance with Section 12 of the IRR for projects within their coverage to ensure timely and effective procurement as well as compliance with good governance conditions, particularly those related to transparency, accountability, and efficiency, as required for the grant of the Performance-Based Bonus subject to the Administrative Order No. 25 guidelines. For this purpose, the BAC shall undertake EPA for projects that are:

- a. needed during the first quarter of the succeeding year;
- b. complex in nature or highly technical requiring a number of preparatory or planning activities prior to its procurement;
- c. often resulting in failure in the last three (3) years of procurement;
- d. new or has not been procured in the last two (2) years; or
- e. of critical importance with respect to the priorities of the government or as a necessary prerequisite closely linked to the procurement of subsequent projects.

To achieve this, the BAC-SD shall include relevant historical procurement data together with the list of procurement projects falling under the foregoing together with submission of the Indicative APP to the BAC as guide in the identification of procurement projects that will be undertaken through EPA.

DepEd Office Order No. 147, s. 2025 dated 19 June 2025

Parameters:



Needed during the 1st quarter of the succeeding year



Complex in nature or highly technical requiring a number of preparatory or planning activities prior to its procurement



Often resulting in failure in the last three (3) years of procurement

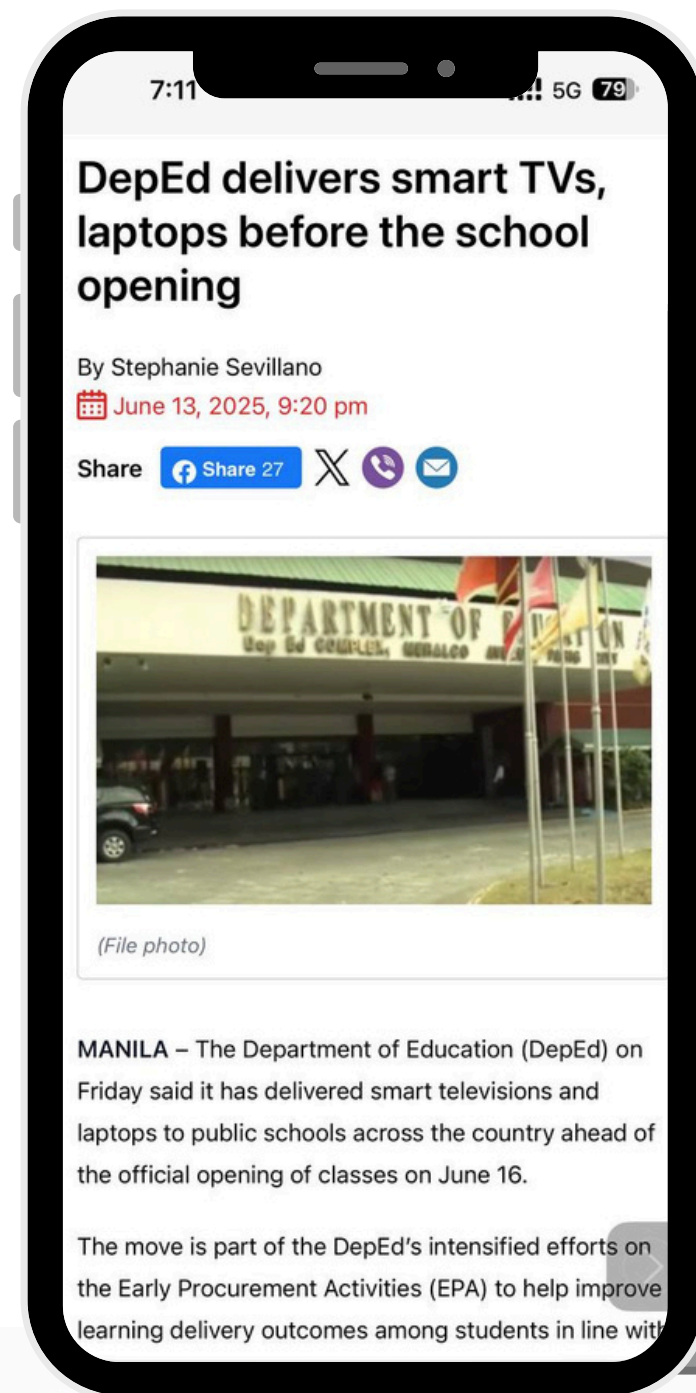


New or has not been procured in the last two (2) years

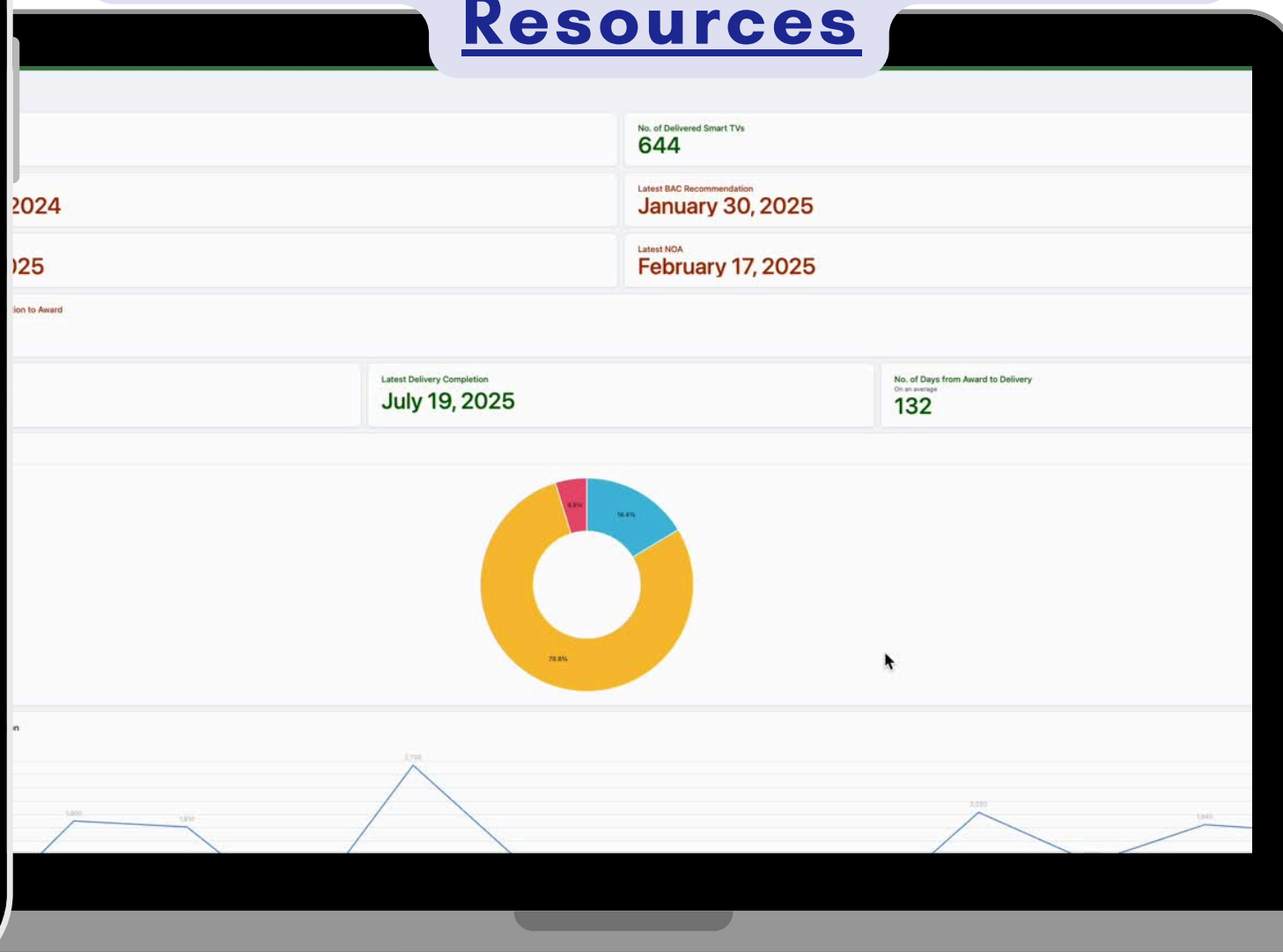


Of critical importance with respect to the priorities of the government or as a necessary prerequisite closely linked to the procurement subsequent projects

Example of Early Procurement Activities



DepEd EPA for FY 2025 Delivery Status on DCP and Learning Resources



Earliest BAC Recommendation for Award

18 November 2024

Earliest Notice of Award

22 January 2025

Earliest Delivery Completion

07 March 2025

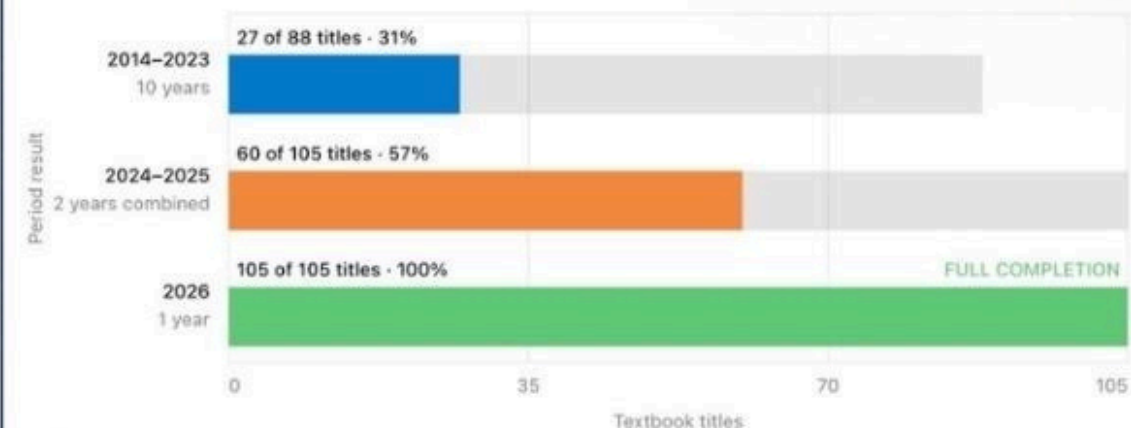
Example of Early Procurement Activities

105

**textbook titles,
kumpleto na!**

Nakumpleto na ng DepEd ang procurement ng **105 target textbook titles** para sa public elementary at secondary schools na sumasaklaw sa sunod-sunod na phases ng curriculum implementation.

Titles procured against target



Isang **malaking hakbang** para matugunan ang pangangailangan sa **learning resources**.

DepEd Textbooks

Earliest Notice of Award

23 March 2026

STRATEGIC PLANNING CONSIDERATIONS

Use of Framework Agreement

Sec. 16 of the IRR of RA No. 12009/
GPPB Resolution No. 12-2026 dated 23 July 2026



Advance arrangements for the
PE's future procurement
requirements

NEW
rules issued!

KEY FEATURES



Establishes **pre-agreed terms and conditions** between the PE and qualified bidder/s for future Call-Off Contracts



Serves as an option contract, allowing the PE to procure under the agreed framework **when the need arises**



Multi-year Framework Agreements: subsequent **Mini Competition among Qualified Bidders** determines the winning bidder for each Call-Off

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

APPLICABILITY



Applicable to **Goods, Infrastructure, and Consulting Services**



Use of **Competitive Bidding or Limited Source Bidding**



Allowed for procurement projects of **₱2 Million or below** undertaken through **Competitive Bidding**

BEST SUITED FOR



frequently, routinely or repeatedly used



indefinite period or quantity



needed over a long or set period but the exact **quantity, timing or scope of work or scope of service** is unpredictable



the need arises on an **urgent basis**



needed for **disaster preparedness and response**

other analogous or similar circumstances

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

WHY IS IT A STRATEGY?



Expand pool of
prospective bidders



Time and money
savings



Economies of scale



Supply security and
supply chain
flexibility



Minimize
administrative burden



Mitigate
compliance risks

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

Framework Agreement



A **procurement strategy** that may be undertaken by a PE whereby advance arrangements on what it will be procuring in the future are determined

Framework Agreement List



The **detailed list and technical specifications** of Goods to be provided, the scope of works for Infrastructure Projects or the scope of services in the case of Consulting Services
(with prescribed template)

[illegible]



Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

ANNUAL APPROVED BUDGET FOR THE CONTRACT (ABC)									
TOTAL ABC									
Expected delivery timeframe after receipt of a Call-Off.		Within [no. of days] calendar days upon issuance of Call-Off.							
Additional information as may be necessary									
SIGNATURE OVER PRINTED NAME				POSITION			DEPARTMENT/DIVISION		

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

GENERAL CONDITIONS



Framework Agreement list shall indicate the items or scope of work or service covered by the agreement:

- type and nature of each item, scope of work or service to be procured
- technical specifications, terms of reference or scope of work, as may be applicable
- maximum quantity for each item, scope of work or service
- estimated cost per item, cope of work or service
- total ABC, including budgetary allocation per item or scope of work or service
- estimated delivery period or completion schedule after receipt of a Call-Off or from any date determined by the PE
- annual estimate or programming for a multi-year FA
- other appropriate information as may be necessary

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)



Prices shall be fixed

- financial bid for single-year and multi-year with SCRB/SRRB/SEARB/SARB
- offered prices in the mini competition for multi-year



Cost per item, work or service shall be based on factors affecting future market

- historical data, market study, feasibility study, net present value of money, foreign exchange rate, inflation rate, cost of money, assessment of Total Cost of Ownership, and Life Cycle Costing and Value for Money analysis
- bidder's price must be within the total cost per item, work, or service

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)



For items, works or services to be delivered or performed in **multiple locations**, the **PE shall indicate them separately** in the FA list



FA list shall prevail in case of conflict with the information provided between FA list and bidding documents

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

PLANNING CONSIDERATIONS

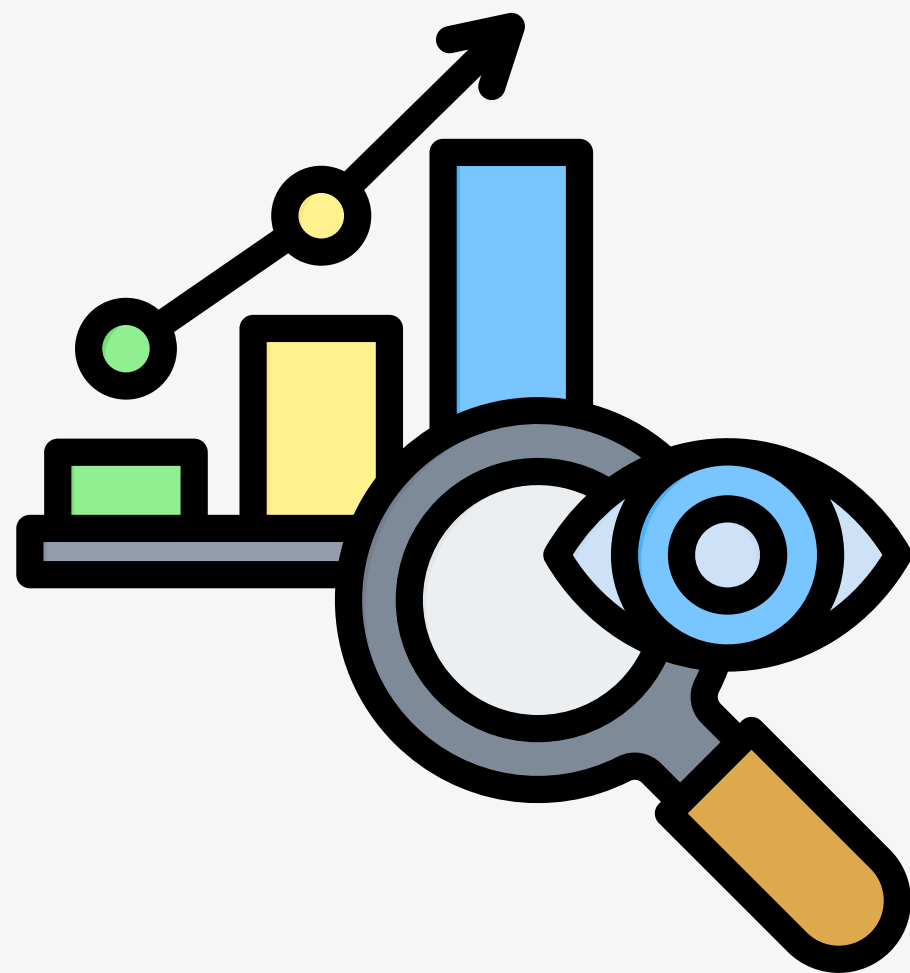


Is FA more practical, economical, and advantageous for the government?

- improved procurement efficiency
- stockholding or warehousing requirement may be reduced
- competitive pricing owing to mini-competition
- optimization of the ABC
- lean and just-in-time procurements
- reduction of additional costs

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

PLANNING CONSIDERATIONS



Is FA appropriate to the procurement project?

- willing and capable prospective bidders
- competitive prices per unit or scope
- reasonable proposed terms and conditions
- quantity, volume scope of work, scope of service, and period are supported by the existing supply chain network

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

PROCUREMENT EXECUTION



Shall indicate that the procurement will be **subject to an FA** pursuant to the Guidelines and shall state **whether FA shall be for a single-year or multi-year**

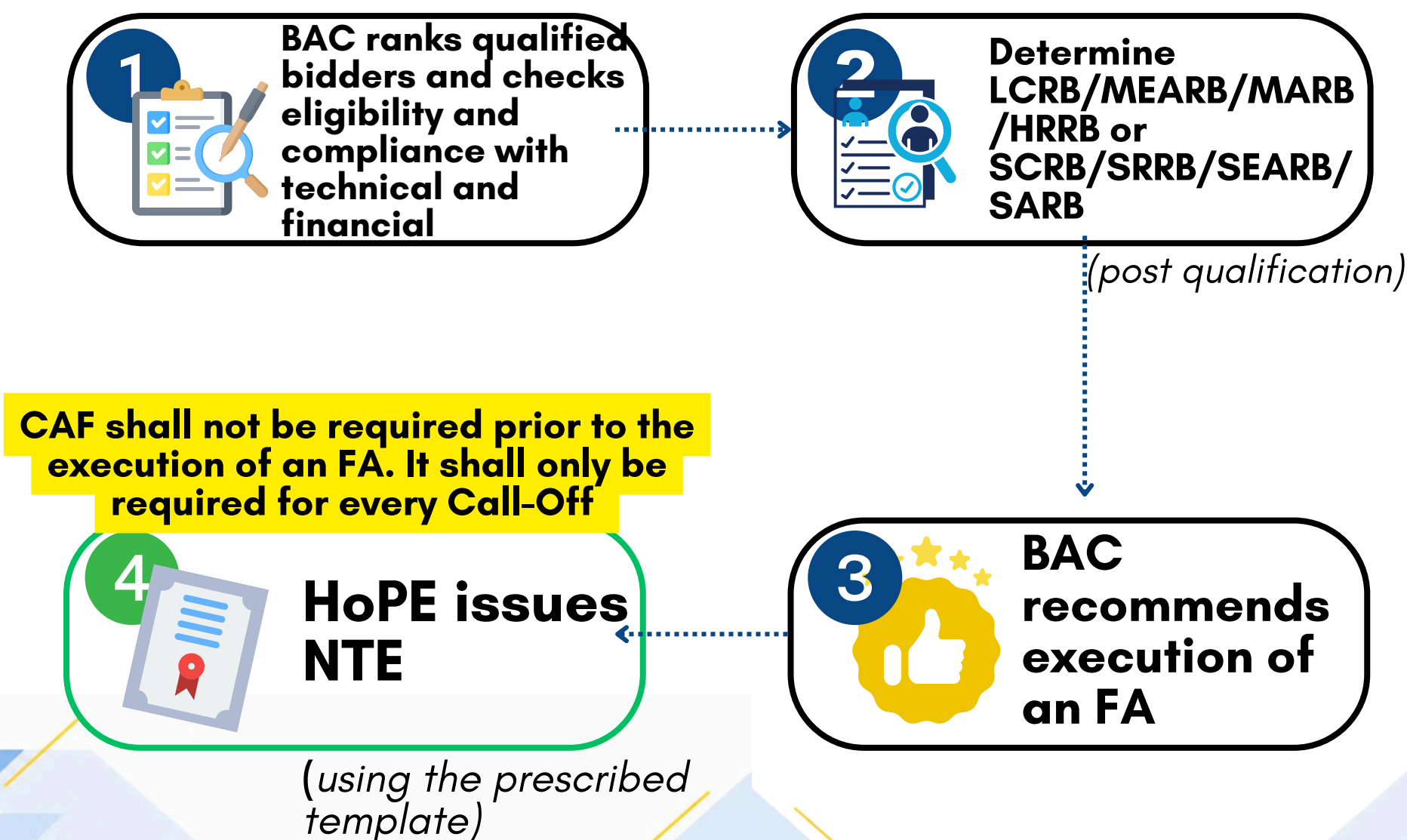
The BAC Secretariat shall ensure that the **bid security is valid until such time as the execution of the FA**



Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

PROCUREMENT EXECUTION

Determination of qualified bidder/s for single-year:



NOTICE OF EXECUTION OF FRAMEWORK AGREEMENT

Date:

Name of bidder:
Company Name:
Address:
Email address:

Project Title:

Dear Mr./Ms. (bidder's authorized representative):
(*for Single-Year Framework Agreement)

This is to notify you that you are determined as the Lowest Calculated Responsive Bid (LCRB), Most Economically Advantageous Responsive Bid (MEARB), Most Advantageous Responsive Bid (MARB), or Highest Rated Responsive Bid (HRRB) or Single Calculated Responsive Bid (SCRB), Single Rated Responsive Bid (SRRB), Single Economically Advantageous Responsive Bid (SEARB), or Single Advantageous Responsive Bid (SARB) (as the case may be) for the Framework Agreement of the (project name).

You are hereby required, within five (5) calendar days from receipt of this Notice, to formally enter into a contract with us and submit your Performance Securing Declaration covering the period of the Framework Agreement.

Failure to enter into a contract with us or submit the Performance Securing Declaration shall cause the forfeiture of your Bid Security and disqualify you from further participating in the Framework Agreement with the Procuring Entity or enforcement of the Bid Securing Declaration, as the case may be.

Very truly yours,
(name and signature of the Head of the Procuring Entity)

(*for Multi-Year Framework Agreement)

This is to notify you that you are determined as a Qualified Bidder for the Framework Agreement of the (project name).

You are hereby required, within five (5) calendar days from receipt of this Notice, to formally enter into a contract with us and submit your Performance Securing Declaration covering the period of the Framework Agreement.

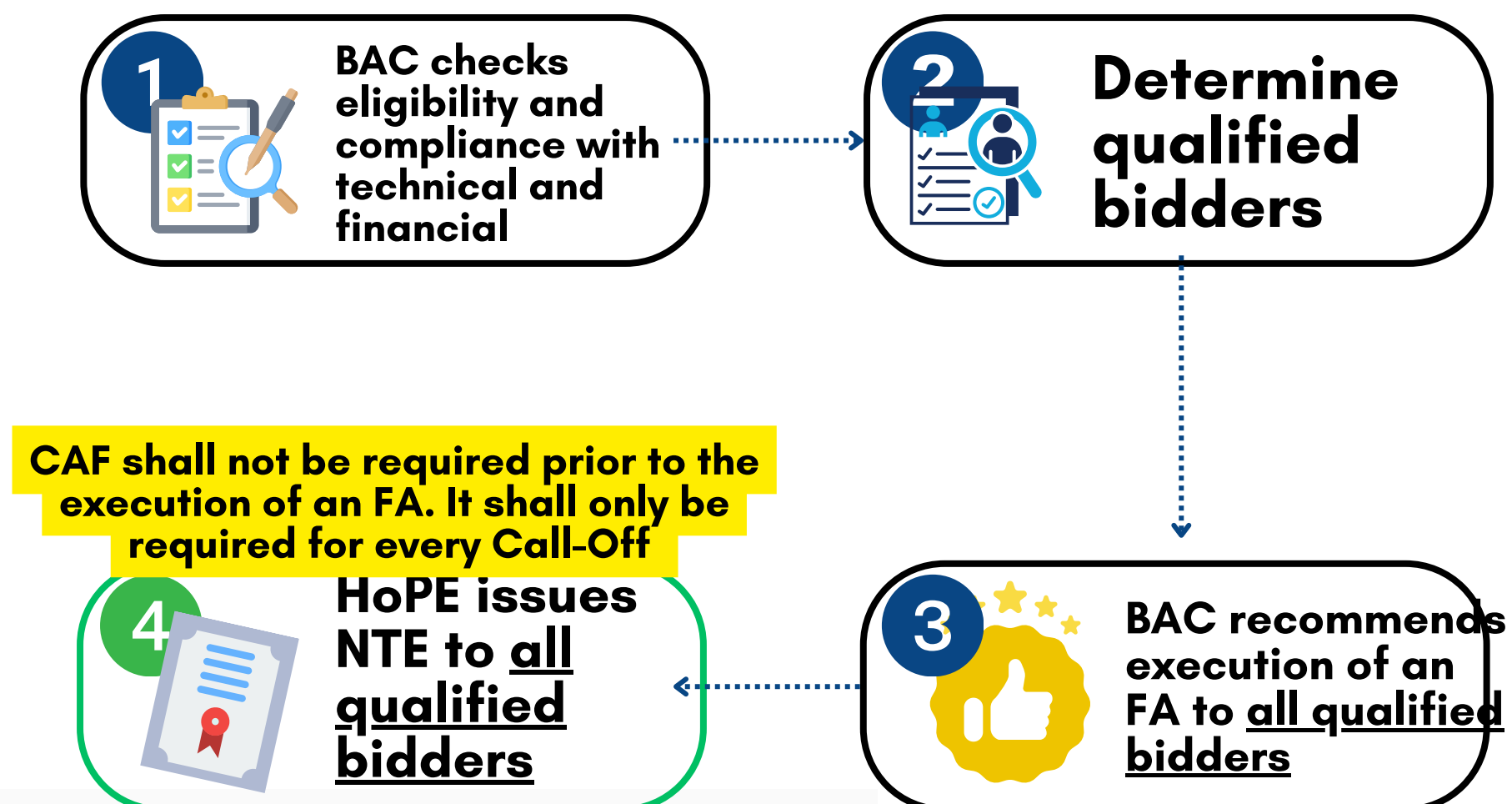
Failure to enter into a contract with us or submit the Performance Securing Declaration shall cause the forfeiture of your Bid Security and disqualify you from further participating in the Framework Agreement with the Procuring Entity or enforcement of the Bid Securing Declaration, as the case may be.

Very truly yours,
(name and signature of the Head of the Procuring Entity)

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

PROCUREMENT EXECUTION

Determination of qualified bidder/s for multi-year (2 or more years):



(using the prescribed template)

NOTICE OF EXECUTION OF FRAMEWORK AGREEMENT

Date:

Name of bidder:
Company Name:
Address:
Email address:

Project Title:

Dear Mr./Ms. (bidder's authorized representative):

(*for Single-Year Framework Agreement)

This is to notify you that you are determined as the Lowest Calculated Responsive Bid (LCRB), Most Economically Advantageous Responsive Bid (MEARB), Most Advantageous Responsive Bid (MARB), or Highest Rated Responsive Bid (HRRB) or Single Calculated Responsive Bid (SCRB), Single Rated Responsive Bid (SRRB), Single Economically Advantageous Responsive Bid (SEARB), or Single Advantageous Responsive Bid (SARB) (as the case may be) for the Framework Agreement of the (project name).

You are hereby required, within five (5) calendar days from receipt of this Notice, to formally enter into a contract with us and submit your Performance Securing Declaration covering the period of the Framework Agreement.

Failure to enter into a contract with us or submit the Performance Securing Declaration shall cause the forfeiture of your Bid Security and disqualify you from further participating in the Framework Agreement with the Procuring Entity or enforcement of the Bid Securing Declaration, as the case may be.

Very truly yours,
(name and signature of the Head of the Procuring Entity)

(*for Multi-Year Framework Agreement)

This is to notify you that you are determined as a Qualified Bidder for the Framework Agreement of the (project name).

You are hereby required, within five (5) calendar days from receipt of this Notice, to formally enter into a contract with us and submit your Performance Securing Declaration covering the period of the Framework Agreement.

Failure to enter into a contract with us or submit the Performance Securing Declaration shall cause the forfeiture of your Bid Security and disqualify you from further participating in the Framework Agreement with the Procuring Entity or enforcement of the Bid Securing Declaration, as the case may be.

Very truly yours,
(name and signature of the Head of the Procuring Entity)

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

Option Consideration



Amount paid by the PE to the Qualified Bidder as consideration for the option granted in the FA

Qualified Bidder



A bidder in a procurement project subject to an FA which has been **determined by the BAC as technically and financially eligible** and to which the PE **shall enter into an FA with**

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

PROCUREMENT EXECUTION



Bidders executing the FA either for single or multi-year, shall ensure the **continuing validity of their eligibility documents during the implementation of the Framework Agreement**

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

PROCUREMENT EXECUTION

BAC reserves the right to review its qualifications at any stage of the implementation of the FA

In case of change/s in the bidder's capability to undertake its obligations under the FA, as when it no longer meets the eligibility criteria, the **BAC shall revoke the eligibility of said bidder and disqualify it from obtaining any award or contract**

BAC shall inform the bidder of the reasons for its ineligibility prior to the revocation

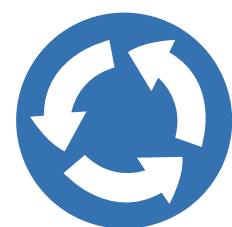


Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

PROCUREMENT EXECUTION



The LCRB/MEARB/MARB/HRRB shall accept call-off



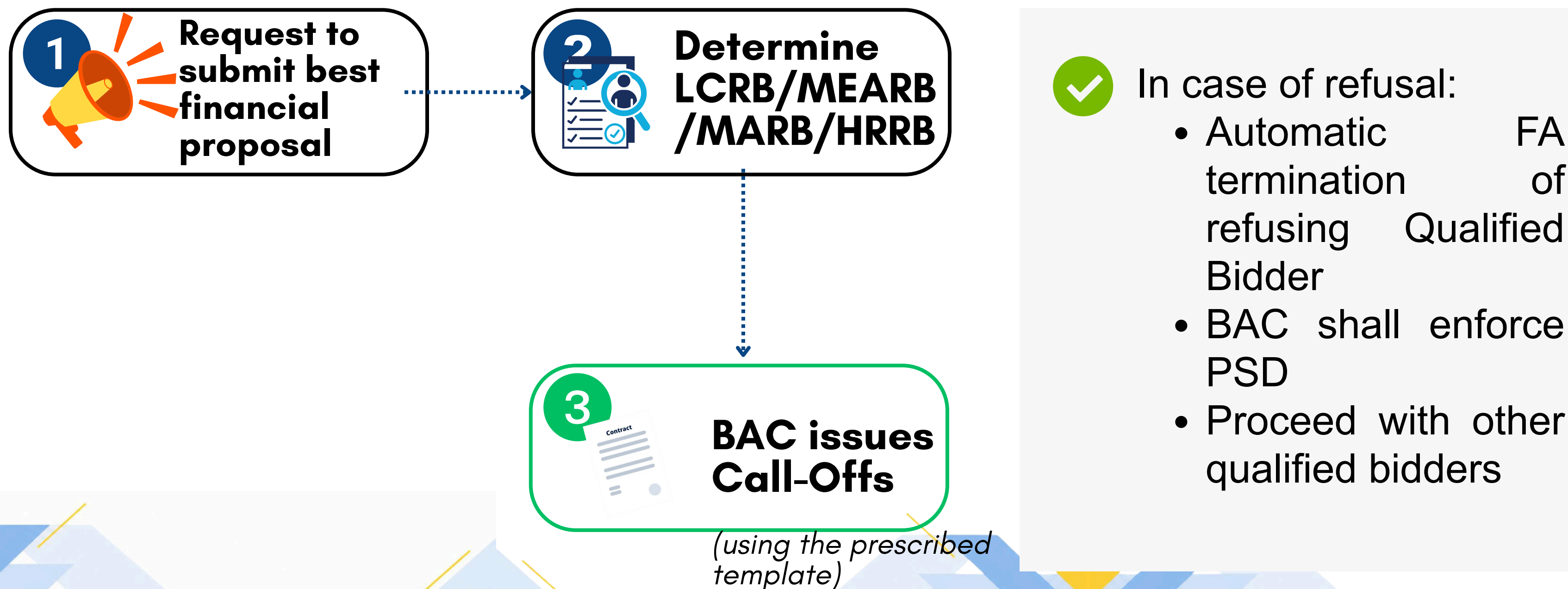
In case of refusal, BAC shall cancel and determine bid responsiveness of the second rank; Repeat the process until the FA is executed



The PE shall terminate FA and enforce PSD

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

CALL FOR MINI COMPETITION



Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

- ✓ In case of only one (1) qualified bidder, the BAC shall make a determination of **SCRB/SRRB/SEARB/SARB** and **recommend to the HoPE the execution of an FA** with the said bidder
- ✓ **Immediate republication at least one (1) more round of procurement** in order to invite additional bidders and expand the pool of Qualified Bidders. **Should the need to procure arises prior to the execution of another FA, the BAC shall issue a Call-Off**
- ✓ After republication and another FA has been issued to other Qualified Bidder/s prior to the need to procure, a Mini Competition among all Qualified Bidders shall be conducted following the same procedures

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

BASIC CONCEPTS

Mini Competition



Second stage in a multi-year FA where Qualified Bidders in an existing FA are requested to **submit their best price proposal** to determine which among them has the best offer

Call-Off



The **purchase order** issued by the PE to exercise its option under an existing FA **after the best offer is determined**



***Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/
GPPB Resolution No. 12-2026 dated 23 July 2026)***

Date:

Sir/Madam:

Pursuant to Framework Agreement [insert date] for the project, "_____",
please accomplish the form below and submit your best offer for each item/work/service at
[insert place or e-mail address] on or before [insert time] AM/PM, on [insert date].

[illegible]



Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

TOTAL COST PER ITEM					
TOTAL OFFER (INCLUSIVE OF VAT)					
TOTAL OFFER IN WORDS					
Delivery Period/Completion Date					
Place of Delivery					
Payment Term					
I hereby certify to comply with the above item/work/service on the stated delivery period/completion date and place of delivery.					
Name and Signature of the authorized signatory		Date			



Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

CALL-OFF

Agency					
Procurement Project Name					
Supplier/ Contractor/Service Provider:			Call Off No.:		
Address:			Date:		
Sir/Madam: Please furnish this Office the following items/works/services subject to the terms and conditions contained herein:					
Place of Delivery/Implementation:			Delivery Term: As indicated in the FA		
Date of Delivery/Implementation:			Payment Term: As indicted in the FA		
QTY	Unit	Description	Maximum Quantity per FA List	Unit Cost (Inclusive of VAT)	Amount (Inclusive of VAT)



Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

(Total Amount in Words):					-
Please see attached Terms and Conditions					
Very Truly Yours,					
Conforme:					
Authorized Official					
Signature over Printed Name of Supplier/Contractor/Service Provider					
Date					
Funds Available:			ORS No.		
Chief Accountant			Amount:		

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

EXECUTION OF CALL-OFFS

The BAC may **execute as many call-offs** for the same item, work, or service as may be needed:

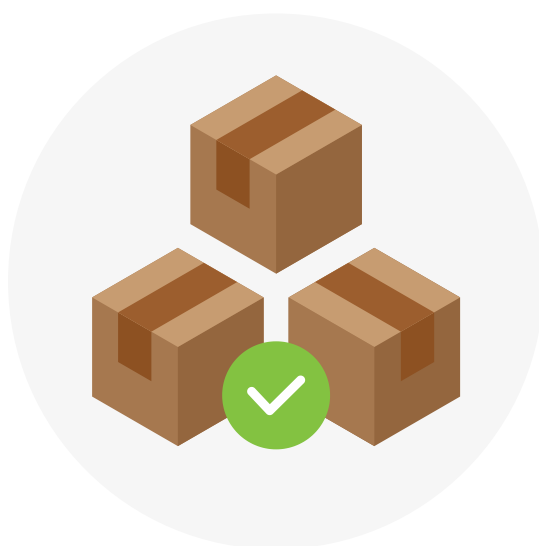
- total quantity of item, work, or service **does not exceed the max quantity in the FA list**
- aggregate amount of all executed call-offs **does not exceed the total contract price** specified in FA

Additional Call-Offs may be made if the total value of previous Call-Offs is lower than the ABC, **using the remaining amount, within the FA period**



Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

FRAMEWORK AGREEMENT IMPLEMENTATION



Deliver items or perform works or services **within specified period**



Aggregate of the call-offs for a particular item, work or service shall be considered as one (1) completed contract

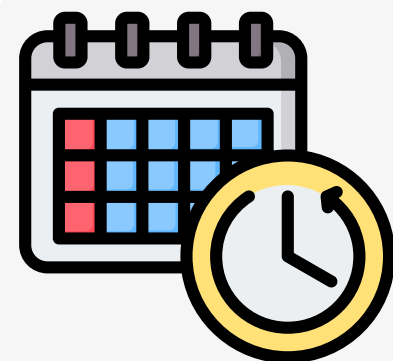
(Certificate of Acceptance will be considered as the date of completion of contract)



Undelivered items, works or services shall be included in the Statement of All Ongoing Government and Private Contracts

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

FRAMEWORK AGREEMENT IMPLEMENTATION



Written contract
**extension request prior
to the date** of delivery or
performance



Liquidated damages
per call-off for every
day of delay



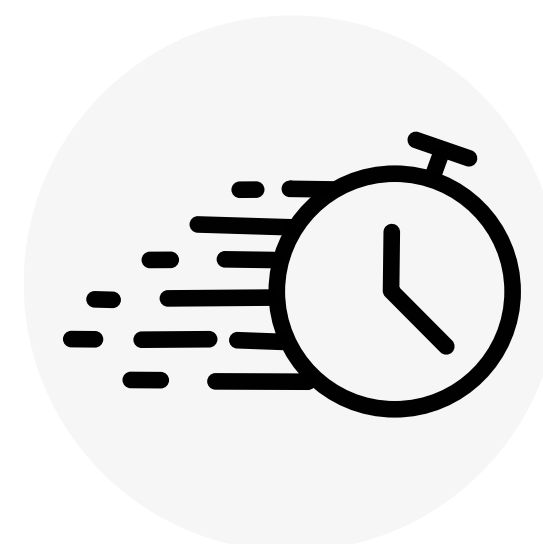
May **terminate** when
reaches 10%

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

FRAMEWORK AGREEMENT TERMINATION



Total maximum quantity and the ABC has been **exhausted**



Duration has **expired**



Maximum quantity has not yet been exhausted but **no more or insufficient budget**

Use of Framework Agreement (Sec. 16 of the IRR of RA No. 12009/ GPPB Resolution No. 12-2026 dated 23 July 2026)

PROCUREMENT EXECUTION



Bidders may file a **Protest** before the HoPE **against any decision of the BAC within seven (7) calendar days from receipt of said decision and after the denial of its request for reconsideration**, subject to the provisions of Section 83.2 of the IRR of RA No. 12009 and other associated issuances

STRATEGIC PLANNING CONSIDERATIONS

Renewal of Regular and Recurring Services

Sec. 18 of the IRR of RA No. 12009



Allows the continued engagement of a service provider for services that are repeatedly required to support the day-to-day operations

Coverage:

- 💡 Janitorial Services
- 💡 Security Services
- 💡 Telecommunication requirements
- 💡 Supply of drinking water
- 💡 Rental of office space, or lease of venue, and equipment
- 💡 Fuel fleet card services
- 💡 Water supply and distribution services
- 💡 Electricity distribution
- 💡 Other services as may be determined by DBM

Renewal of Regular and Recurring Services

Applicability

-  Regular and recurring services necessary for continuous operations
-  Continuity of service is critical and interruption will affect operations
-  Procured repeatedly over the past three (3) years
-  Applies to existing contracts that are nearing expiration and need renewal

Conditions

-  Each renewal shall not exceed one (1) year except for:
 - Rental of office space
 - Telecommunication requirements
 - Other projects as may be identified by the GPPB
-  Within the ABC
-  Supplier has a rating of satisfactory or better
-  Price and terms must remain reasonable and justifiable
-  Must not result in contract splitting or circumvention of procurement rules
-  Must be supported by proper justification and documentation

STRATEGIC PLANNING CONSIDERATIONS

Engagement of a Procurement Agent

Sec. 15 of the IRR of RA No. 12009



Engaging a qualified Procurement Agent (PA) to assist the PE in conducting procurement when internal capability is limited, without transferring award authority or funds

Conditions:



Per project basis with MOA



Limited to procurement undertaken through competitive bidding, unless the PE lacks sufficient qualified personnel to constitute its own BAC



PA is another government agency expert in the field which is the subject procurement

- Successfully awarded at least two (2) similar contracts, each no less than 50% of the current procurement project's ABC; or
- Subject procurement is directly related to the core mandate of the PA



At least one (1) PE representative shall be designated as a member of the PA's TWG



PE representative shall be designated as a PA BAC's provisional members



No transfer of funds

STRATEGIC PLANNING CONSIDERATIONS

Pooled Procurement

Sec. 17 of the IRR of RA No. 12009

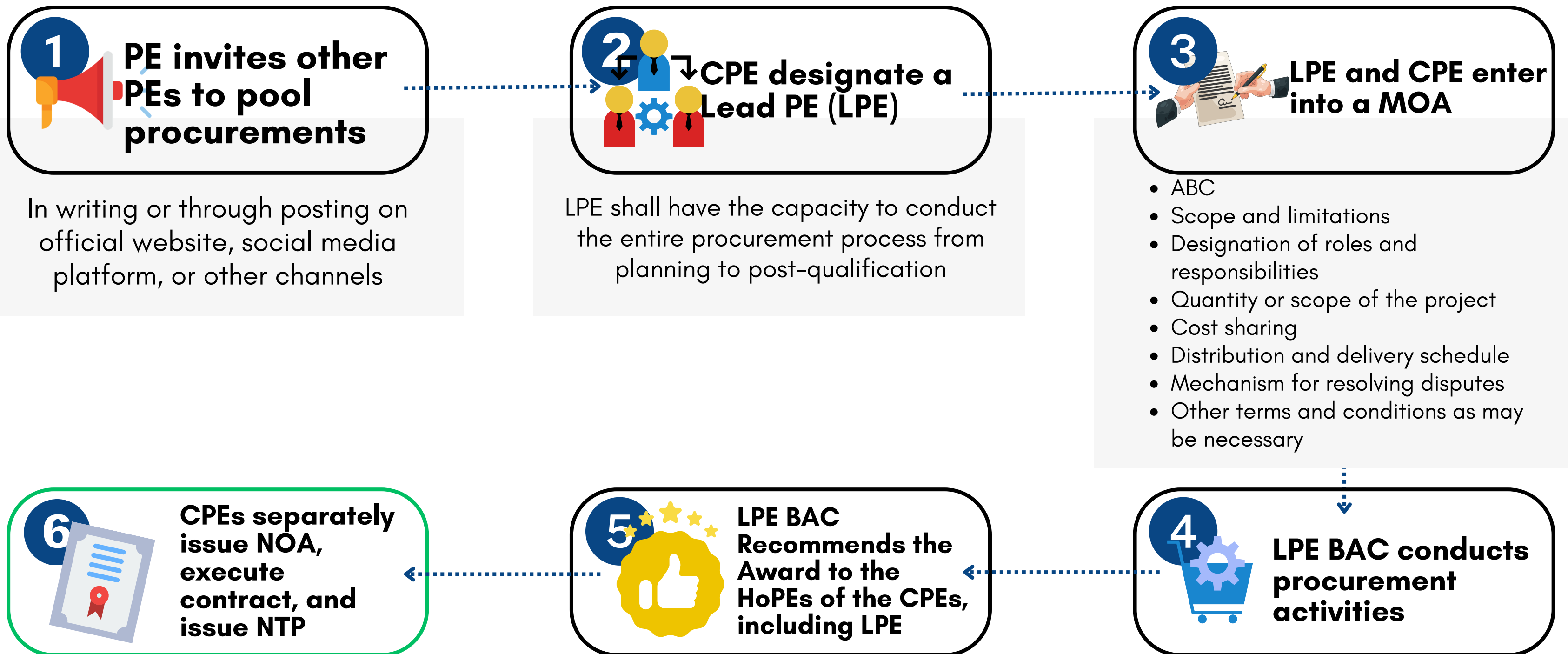


Undertaken through the collaboration of PEs to consolidate their requirements into a single, joint, bulk, or group procurement

Conditions:

- ✓ Applicable to Non-CSE items, Infrastructure Projects, and Consulting Services
- ✓ Items applicable for Pooled Procurement shall be reflected in the APP
- ✓ Per project basis
- ✓ Collaborating PE (CPE) shall be responsible for contract implementation arrangements and other post-award procurement functions
 - Payment
 - Extension of delivery
 - Contract amendments or termination
 - Amendment to order
 - Variation order
- ✓ **No transfer of funds**

Pooled Procurement Process



STRATEGIC PLANNING CONSIDERATIONS

Design and Build Scheme for Infrastructure Projects



Sec. 14.1 of the IRR of RA No. 12009

PE opts to contract a single entity to undertake both detailed design and construction based on defined performance requirements or output

STRATEGIC PLANNING CONSIDERATIONS

Warehousing and Inventory System

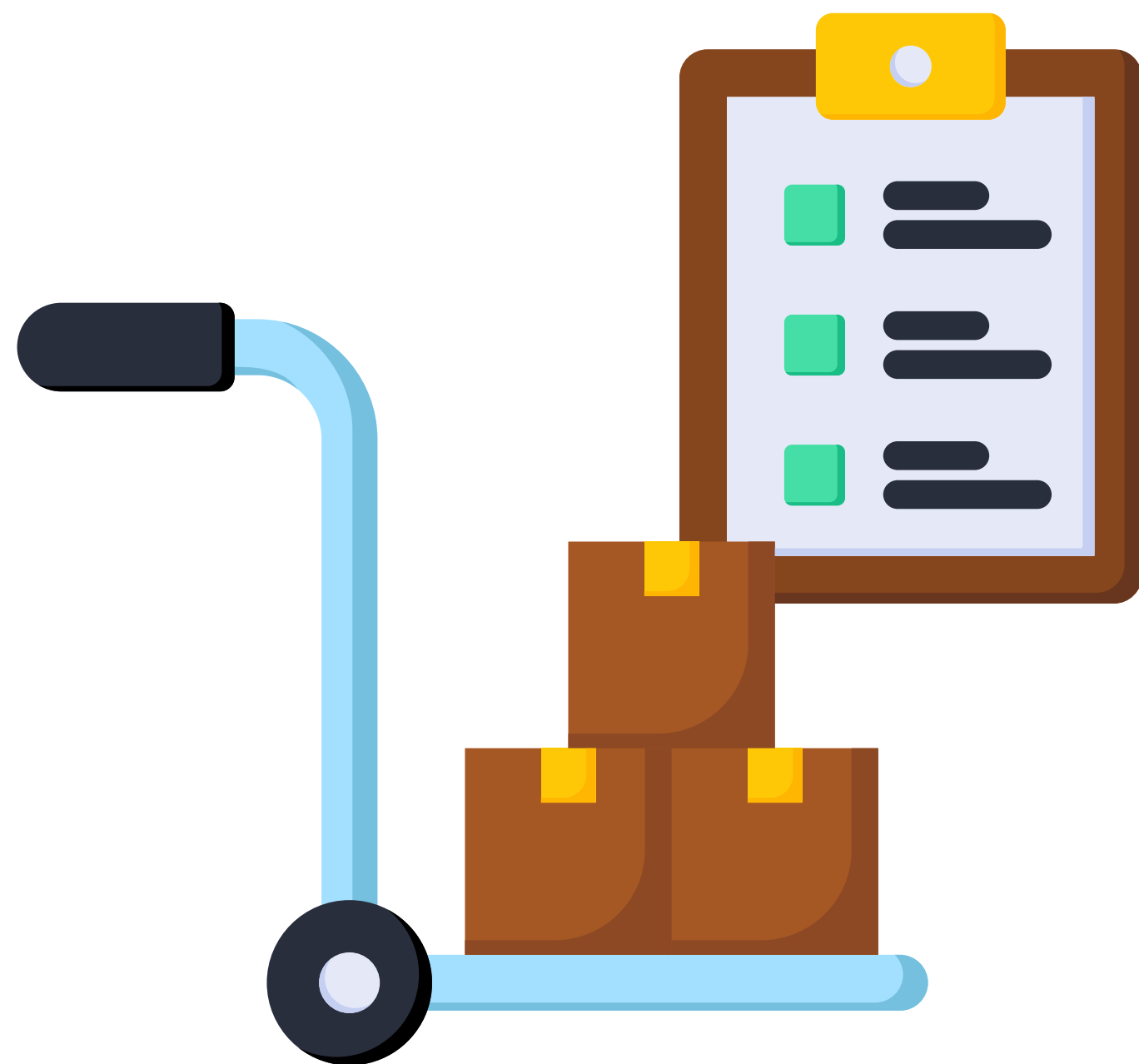
Sec. 19 of the IRR of RA No. 12009



A warehousing and cloud-based inventory system for procured goods, used as needed based on the type and volume of procurement and subject to available funds and applicable rules

Conditions:

- ✓ Develop guidelines for warehousing functions covering all acquired properties whether through procurement, transfer, or any other mode of acquisition
- ✓ Establish a compliance framework mandating training, audits, and transparency reporting
- ✓ Adoption of cloud-based inventory shall be done in consultation with the DICT



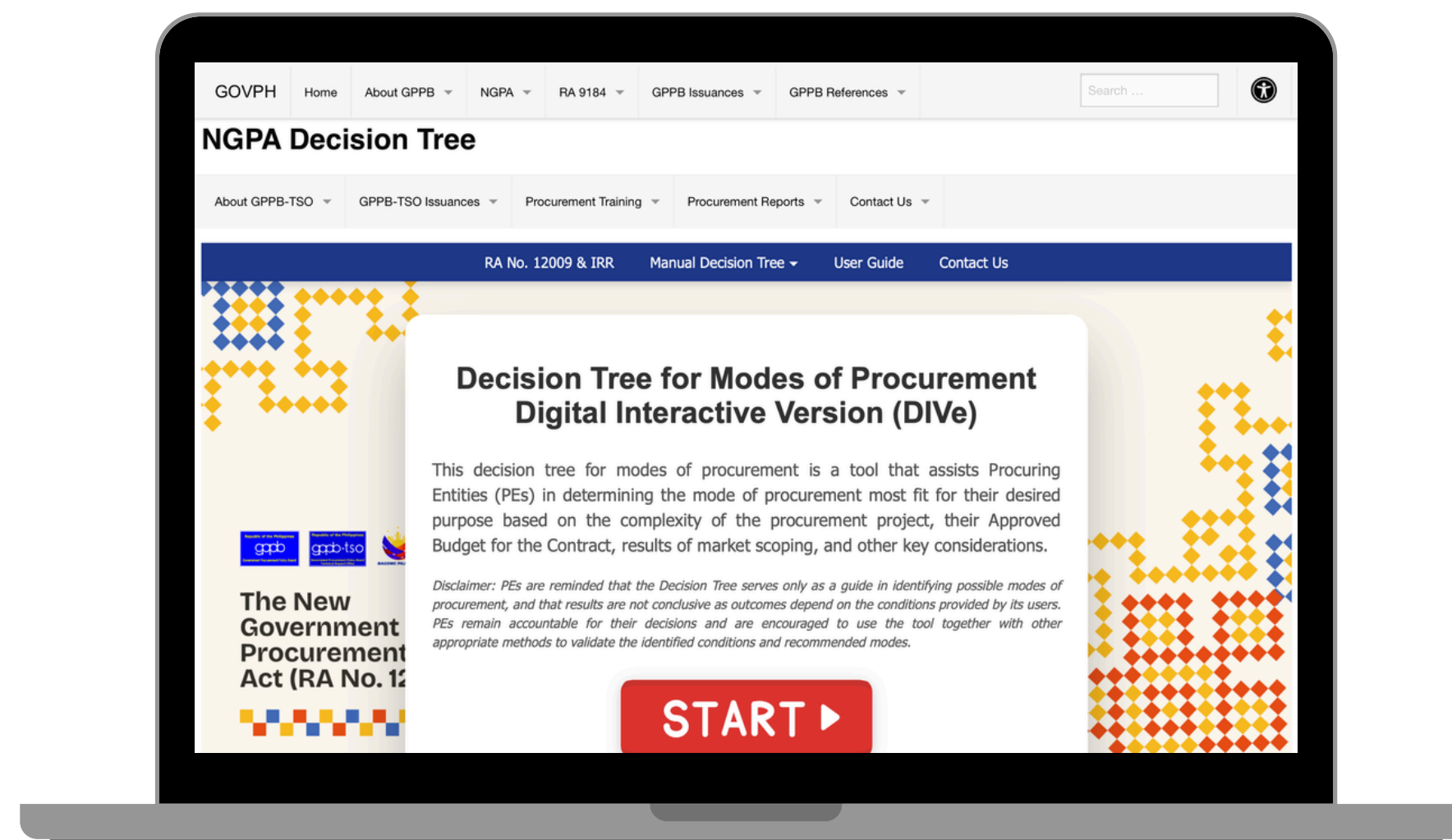
Procurement Modalities



Procurement Modalities



PEs remain accountable for their decisions and are encouraged to use the tool together with other appropriate methods to validate the identified conditions and recommended modes.



Modes of Procurement



Competitive Bidding



Direct Contracting



Small Value Procurement



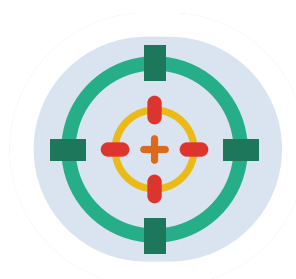
Negotiated Procurement



Repeat Order



Direct Acquisition



Limited Source Bidding



Competitive Dialogue



Unsolicited Offer with Bid Matching



Direct Sales



Direct Procurement for Science, Technology and Innovation

Negotiated Procurement



may be delegated to EU or Procurement Unit



Negotiated Procurement

PE directly negotiates a contract with a technically, legally, and financially capable supplier, contractor, or consultant



Two Failed Biddings



Emergency Cases



Take-over of Contracts



Adjacent or Contiguous



Agency-to-Agency



Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services



Highly Technical Consultants



Defense Cooperation Agreements and Inventory-Based Items



Lease of Real Property and Venue



Non-Government Organization Participation



Community Participation



United Nations Agencies, International Organizations or International Financing Institutions



Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions



Agricultural and Fishery Products
GPPB Resolution No. 08-2025 dated 25 September 2025



International Events, Conferences, Summits or Activities Hosted by the Philippine Government
GPPB Resolution No. 01-2026 dated 07 January 2026



All procurement should be within the approved budget of the PE.

Consistent with the government fiscal discipline measures, only those considered crucial to the efficient discharge of the functions of the agency shall be in the **Annual Procurement Plan** for purposes of planning and budgeting.

(Sec. 7.7 of the IRR of RA No. 12009)

**ATTENTION
PLEASE**



Procurement Modalities that may be Delegated



Direct Contracting



Small Value Procurement



Repeat Order



Negotiated Procurement



Direct Sales



Direct Acquisition



**Direct Procurement
for Science,
Technology and
Innovation**

The detailed procedure for each mode of procurement shall be provided in the manual to be issued by the GPPB



Splitting of government contracts is **not allowed**.

Procurement must not be divided into smaller lots or phases to circumvent RA 12009 and its IRR, except for legitimate packaging/lotting based on budget, quantity, availability, delivery sites, and market capacity.

(Sec. 39 of the IRR of RA No. 12009)

**ATTENTION
PLEASE**



Emergency Cases (Sec. 35.2 of the IRR of RA No. 12009; GPPB Resolution No. 17, s. 2026 dated 14 August 2026)



NEW
rules issued!

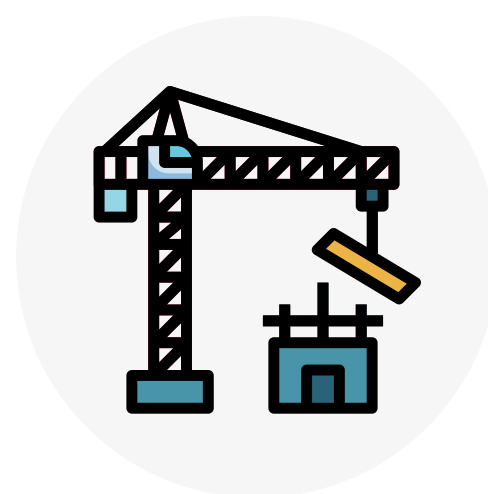
Directly procure goods, infrastructure projects, or consulting services **due to an emergency situation that requires immediate procurement action**

Emergency Cases (Sec. 35.2 of the IRR of RA No. 12009; GPPB Resolution No. 17, s. 2026 dated 14 August 2026)

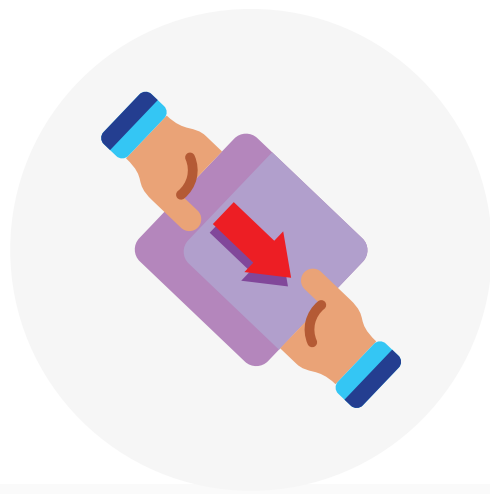
GENERAL CONDITIONS



May establish a
separate BAC



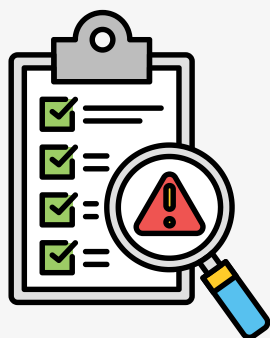
Undertake the project **by Administration or through the AFP**
(infrastructure projects)



HoPE may **delegate**
to the **EU or IU**

Emergency Cases (Sec. 35.2 of the IRR of RA No. 12009; GPPB Resolution No. 17, s. 2026 dated 14 August 2026)

PRE-DISASTER PREPARATION



Conduct of a **Pre-Disaster Risk Assessment**



May undertake **Framework Agreement**



May undertake **Early Procurement Activities**



Maintain a **Supplier's List**

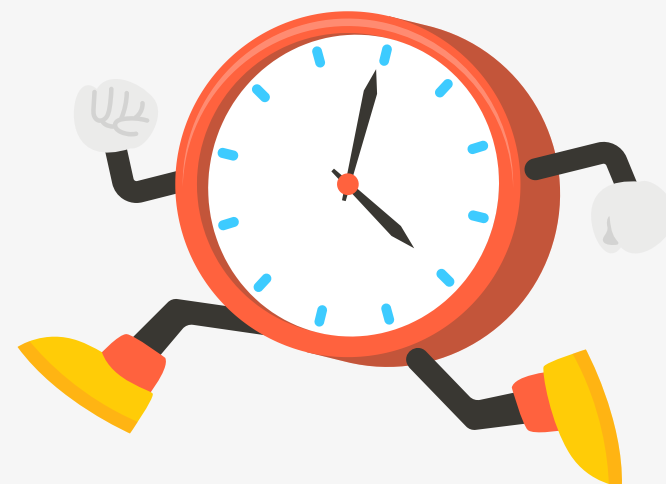
- Names of all suppliers with the corresponding procurement project that have been awarded to them by the PE in the past 2 years
- PE may negotiate with a Supplier not in the list subject to requirements
- Shall be posted on PE's website and PhilGEPS

Emergency Cases (Sec. 35.2 of the IRR of RA No. 12009; GPPB Resolution No. 17, s. 2026 dated 14 August 2026)

USE OF EMERGENCY PROCUREMENT



Imminent danger to life or property during a state of calamity



When time is of the essence arising from natural or man-made calamities

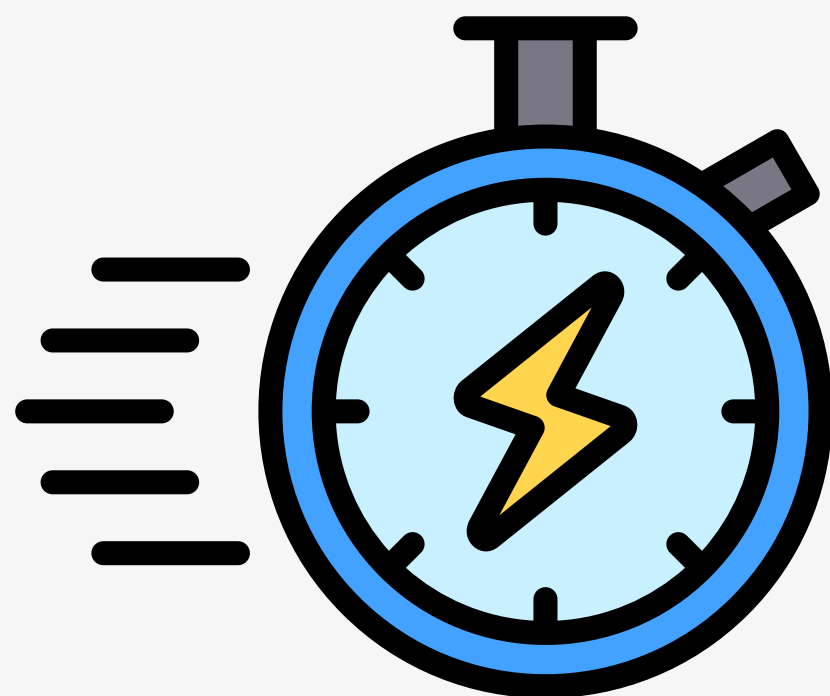


Other causes where immediate action is necessary:

- prevent damage to or loss of life or property, or to restore vital public services, infrastructure facilities and other public utilities
- **Undertake Anticipatory Action upon issuance of a state of imminent disaster pursuant to Sec. 9 of RA 11287**

NEW

Emergency Cases (Sec. 35.2 of the IRR of RA No. 12009; GPPB Resolution No. 17, s. 2026 dated 14 August 2026)



Provision of immediate response and initial recovery steps in order to avoid:

- loss of life;
- injury;
- disease;
- other negative effects on human, physical, mental and social well-being;
- damage to property;
- destruction of assets;
- loss of services; or
- social and economic disruption and environmental degradation

Emergency Cases Documentary Requirements

PhilGEPS
Organization ID

PhilGEPS Certificate of
Registration

✓ Mayor's Permit*

Legal Registration
Certificate (SEC, DTI,
COA, or equivalent)

Professional License/
CV (Consulting)

✓ NFCC Computation or
Committed LoC (Infra)
(for ABC above 500k)

✓ PCAB License and
Reg (Infra)
(for ABC above 500K)

✓ Income/ Business
Tax Return
(for ABC above 500K)

✓ Omnibus Sworn
Statement*
(for ABC above 50K)

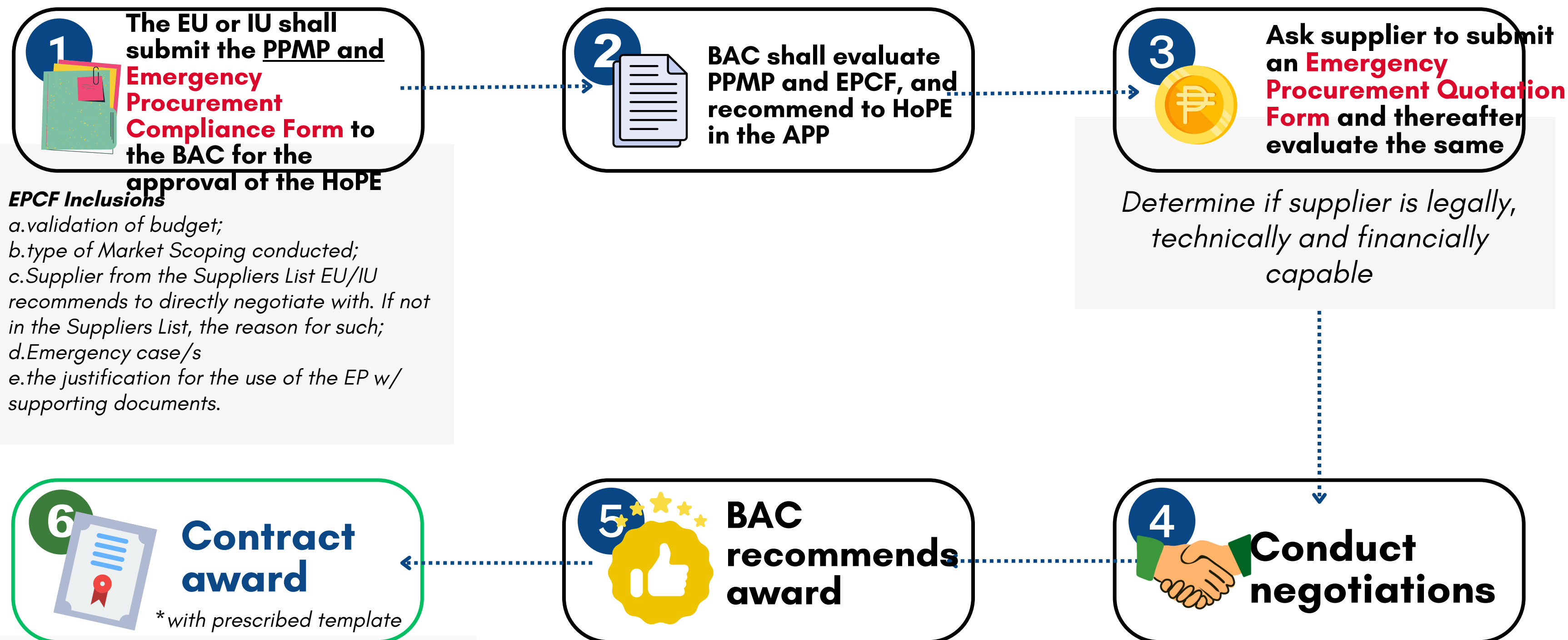
**Expired mayor's permit with official receipt for the renewal application and unnotatized omnibus sworn statement are accepted as basis for award, and subject to the submission after the award of the contract, but before payment*

**and other appropriate licenses and permits required by
applicable law, rules, and regulations (ex: food, medicine)**



PEs with actual valid copies of any of the requirements, submitted by the supplier from a previous procurement, is authorized to use the said documents in determining the legal, technical, and financial capability of the supplier and **shall no longer require the submission of another copy.**

Emergency Cases (Sec. 35.2 of the IRR of RA No. 12009; GPPB Resolution No. 17, s. 2026 dated 14 August 2026)





Emergency Cases (Sec. 35.2 of the IRR of RA No. 12009; GPPB Resolution No. 17, s. 2026 dated 14 August 2026)

Emergency Procurement Compliance Form or EPCF

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Emergency Cases (Sec. 35.2 of the IRR of RA No. 12009; GPPB Resolution No. 17, s. 2026 dated 14 August 2026)

Emergency Procurement Quotation Form or EPQF

Annex "B"

EMERGENCY PROCUREMENT QUOTATION FORM

Date:

Company/Business Name:

Address:

Business/Mayor's Permit No.:

TIN:

Banking Institution:

Account Number:

Account Name (should be the exact account name as registered in the bank):

Bank Branch:

Sir/Madam:

I, hereby submit our quotation(s) together with our compliance with the technical specifications, Scope of Work or Terms of Reference and delivery/completion schedule for the project, " ". The details are shown below:

Technical Specifications/Scope of Work/Terms of Reference	Statement of Compliance ("Comply" or "Not Comply")	Quantity	ABC	Unit Cost	TOTAL COST
				(Inclusive of VAT)	

Delivery date/completion schedule:					
TOTAL QUOTATION					
Quotation in words:					

Name and Signature of Authorized Representative

TERMS AND CONDITIONS:

- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- Price quotation/s must be valid until award of contract.
- Quotation exceeding the Approved Budget for the Contract shall be rejected.
- Price quotation, to be denominated in Philippine peso, shall include all taxes, duties, and/or other related costs.
- In case of discrepancies between: (i) price quotation in figures and in words, the latter shall prevail; (ii) total cost per item and unit cost for the item as extended or multiplied by the quantity of that item, the latter shall prevail; and (iii) total cost and the actual sum of prices in component items, the latter shall prevail.
- The items, works or services shall be delivered or performed in accordance with the technical specifications, scope of work or terms of reference.
- Items, works or services delivered or performed shall be inspected on the scheduled date and time to be arranged by the End-User or Implementing Unit. The items, works or services shall be acknowledged upon the delivery, completion or submission to the End-User or Implementing Unit or the property officer, as applicable, to confirm the required quantity as indicated in the Technical Specifications, Scope of Work or Terms of Reference.
- Payment shall subject to existing budgeting, accounting and auditing rules and regulations. The corresponding bank transfer fee, if any, shall be deducted to the amount due to the supplier.
- Liquidated damages equivalent to one-tenth (1/10) of one percent (1%) of the value of the goods, infrastructure and consulting services not delivered or completed within the prescribed delivery/completion period shall be imposed per day of delay. The Procuring Entity (PE) may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- Relevant provisions of Republic Act No. 12009, its Implementing Rules and Regulations and associated issuances shall be made applicable herein.



Emergency Cases (Sec. 35.2 of the IRR of RA No. 12009; GPPB Resolution No. 17, s. 2026 dated 14 August 2026)

Notice of Award Template

Annex "C"

NOTICE OF AWARD

[Date]

Supplier Name
Address

Dear _____:

Please be informed that the contract for the project, "(Insert Project Name)", is hereby awarded to your company in the amount of _____ (Php_____).

[insert this if performance security is required by the PE]
You are hereby required to submit a Performance Security in the form [state here] and in the amount not less than the required percentage of the total contract price in accordance with Section 68.4 of the Implementing Rules and Regulations of Republic Act No. 12009 prior to contract signing and shall remain valid until the issuance of the Certificate of Final Acceptance.

[choose this if the winning Supplier is from sectors enumerated under Section 76 of the IRR]
You are hereby required to submit a Performance Securing Declaration prior to contract signing and shall remain valid until the issuance of Certificate of Final Acceptance.

The following documents shall be submitted [as may be required by the PE] immediately after signing of the contract:

[enumerate the documents to be submitted by the Supplier prior to contract implementation]

Performance of your obligations specified in the Emergency Procurement Quotation Form shall commence upon signing of the contract.

Kindly affix your signature to the space provided below to indicate your formal acceptance of this award.

Thank you.

Very truly yours,

NAME, DESIGNATION AND SIGNATURE OF
AUTHORIZED SIGNATORY

Received By:

(Signature above printed name)

(Date and Time of receipt)



Emergency Cases (Sec. 35.2 of the IRR of RA No. 12009; GPPB Resolution No. 17, s. 2026 dated 14 August 2026)

Contract Template

[illegible]

Emergency Cases (Sec. 35.2 of the IRR of RA No. 12009; GPPB Resolution No. 17, s. 2026 dated 14 August 2026)

CONTRACT IMPLEMENTATION



Warranty clause: for the period stipulated covering the procurement at hand, the Goods or infrastructure projects to be delivered or implemented **shall be free from defects and conform to quality standards and technical specifications**

Emergency Cases (Sec. 35.2 of the IRR of RA No. 12009; GPPB Resolution No. 17, s. 2026 dated 14 August 2026)

CONTRACT IMPLEMENTATION



Warranty security shall be required for a period to be determined by the PE and shall be submitted upon issuance of the final acceptance

Small Value Procurement (Sec. 34 of the IRR of RA No. 12009)



Procurement of **readily available goods, simple infrastructure, or services of low value** through simplified procedures to ensure efficiency and economy



Applicability: Procurement of Goods not available in the PS-DBM, Infrastructure Projects, and Consulting Services

Conditions



ABC **not exceeding Php 2 Million**



Posting period of three (3) CDS

*PhilGEPS, PE's website, and Office's conspicuous places
(except for ABC of Php 200,000.00 and below)*



Request for **at least three (3) quotations**

Receipt of one (1) quotation is sufficient for evaluation

SVP Documentary Requirements



**PhilGEPS
Organization ID**

PhilGEPS Certificate
of Registration



Mayor's Permit

Legal Registration
Certificate (SEC, DTI,
COA, or equivalent)



**Professional
License/ CV
(Consulting)**

NFCC Computation or
Committed LoC (Infra)



**PCAB License
and Reg (Infra)**



**Income/ Business
Tax Return
(for ABC above 500k)**



**Omnibus Sworn
Statement
(for ABC above 50K)**

**GPPB Circular No. 6-2026 dated 03 February 2026*

SVP Process



Small Value Procurement (Sec. 34 of the IRR of RA No. 12009)



Learning Continuity Spaces

- Downloaded funds between 11-14 May 2026
- Completed construction as early as 06 June 2026
- As of 11 September 2026, 192 **LCS units** ready for use



An agency posted a Request for Quotation under Small Value Procurement and received only one quotation by the deadline. What should the agency do?

- A. Cancel the procurement and repost the request.
- B. Proceed with the evaluation if the quotation is responsive and within the approved budget.
- C. Wait for at least two more quotations.



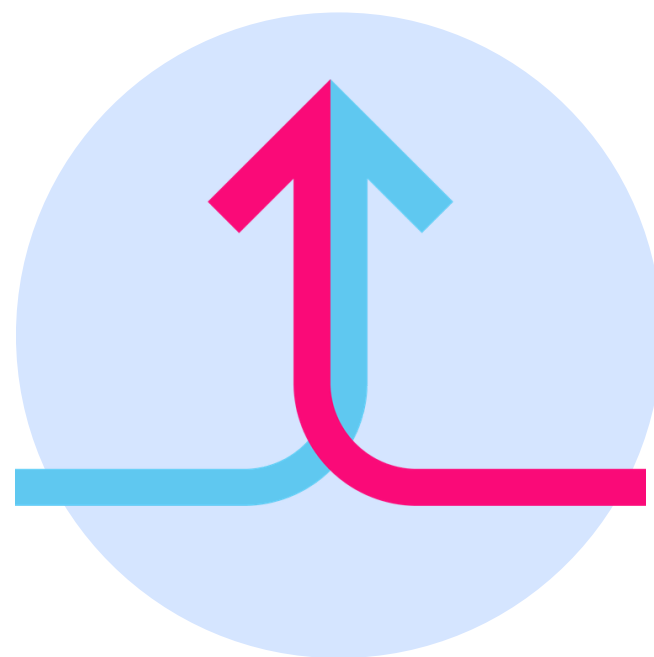
An agency posted a Request for Quotation under Small Value Procurement and received only one quotation by the deadline. What should the agency do?

A. Cancel the procurement and repost the request.

B. Proceed with the evaluation if the quotation is responsive and within the approved budget.

C. Wait for at least two more quotations.

Direct Acquisition (Sec. 32 of the IRR of RA No. 12009)



Direct purchase of goods or services from a known and reputable supplier without the need to conduct canvass or request for quotation

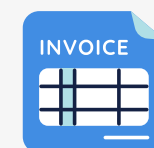


Applicability: Procurement of CSE not available in the PS-DBM, Non-CSE, and services

Conditions



ABC **not exceeding Php 200,000.00**



Invoices compliant with BIR



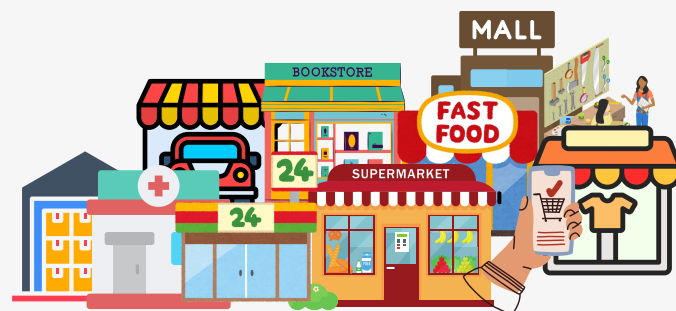
Supplier is legally, technically, and financially capable



Payments allowed by COA

Direct Acquisition (Sec. 32 of the IRR of RA No. 12009)

Coverage



goods from department store, depot, fast food chain, grocery and supermarket, wholesale and retail store, convenience store, clothing and apparel store, bookstore, drugstore and pharmacy, automotive parts and accessories store, construction and hardware store, and online stores



services such as furniture repair, automotive service, restoration service, machine and fabrication, and others

Where to Buy From?



PhilGEPS registered



Available in e-commerce platforms (delivery or pick-up on PE-specified date/time)



Available off-the-shelf and immediately available for pick-up or delivery

Direct Acquisition Documentary Requirements



**PhilGEPS
Organization ID**
(or official receipt
acceptable to COA)

PhilGEPS Certificate
of Registration

Mayor's Permit

Legal Registration
Certificate (SEC, DTI,
COA, or equivalent)

Professional License/
CV (Consulting)

NFCC Computation or
Committed LoC (Infra)

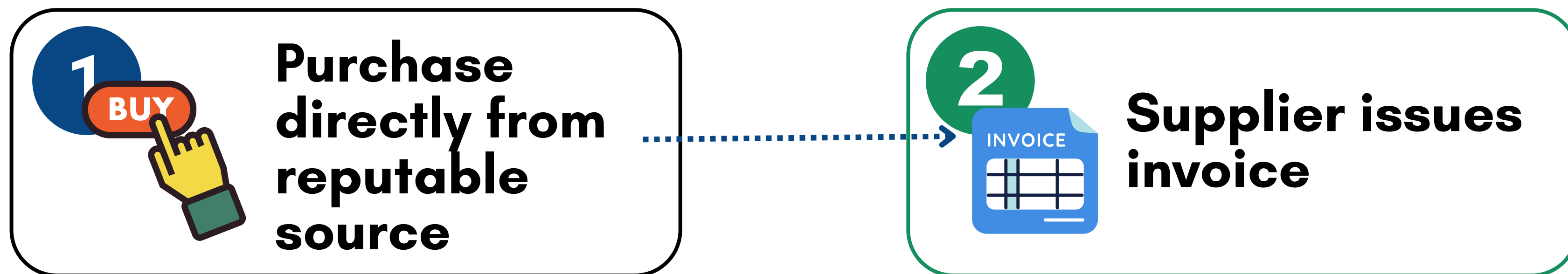
PCAB License and
Reg (Infra)

Income/ Business Tax
Return

Omnibus Sworn
Statement

**GPPB Circular No. 6-2026 dated 03 February 2026*

Direct Acquisition Process



Direct Acquisition (Sec. 32 of the IRR of RA No. 12009)



Procurement of EduKahon kits to ensure rapid deployment and immediate learning continuity during disasters

Tayo:MaayosMabilisMalinis



**Direct Acquisition only
be paid through petty
cash or
reimbursements.**



**Direct Acquisition only
be paid through petty
cash or
reimbursements.**

Direct Sales (Sec. 36 of the IRR of RA No. 12009)



Procurement of goods through direct purchase from a manufacturer, distributor, or authorized seller



Applicability: Directly purchase from a supplier that has satisfactorily delivered Non-CSE to another government agency under a completed contract

Conditions



Original agency has:

- Procured and awarded through competitive bidding, LSB, competitive dialogue, or unsolicited officer with bid matching
- Inspected and accepted
- Issued at least satisfactory performance



Start procurement within 6 months from original agency's acceptance



Supplier has the same offer or lower unit price and is legally, technically, and financially capable

Direct Sales Documentary Requirements

PhilGEPS
Organization ID



**PhilGEPS Certificate
of Registration**

Mayor's Permit

Legal Registration
Certificate (SEC, DTI,
COA, or equivalent)

Professional License/
CV (Consulting)



**NFCC Computation
or Committed LoC
(Infra)**

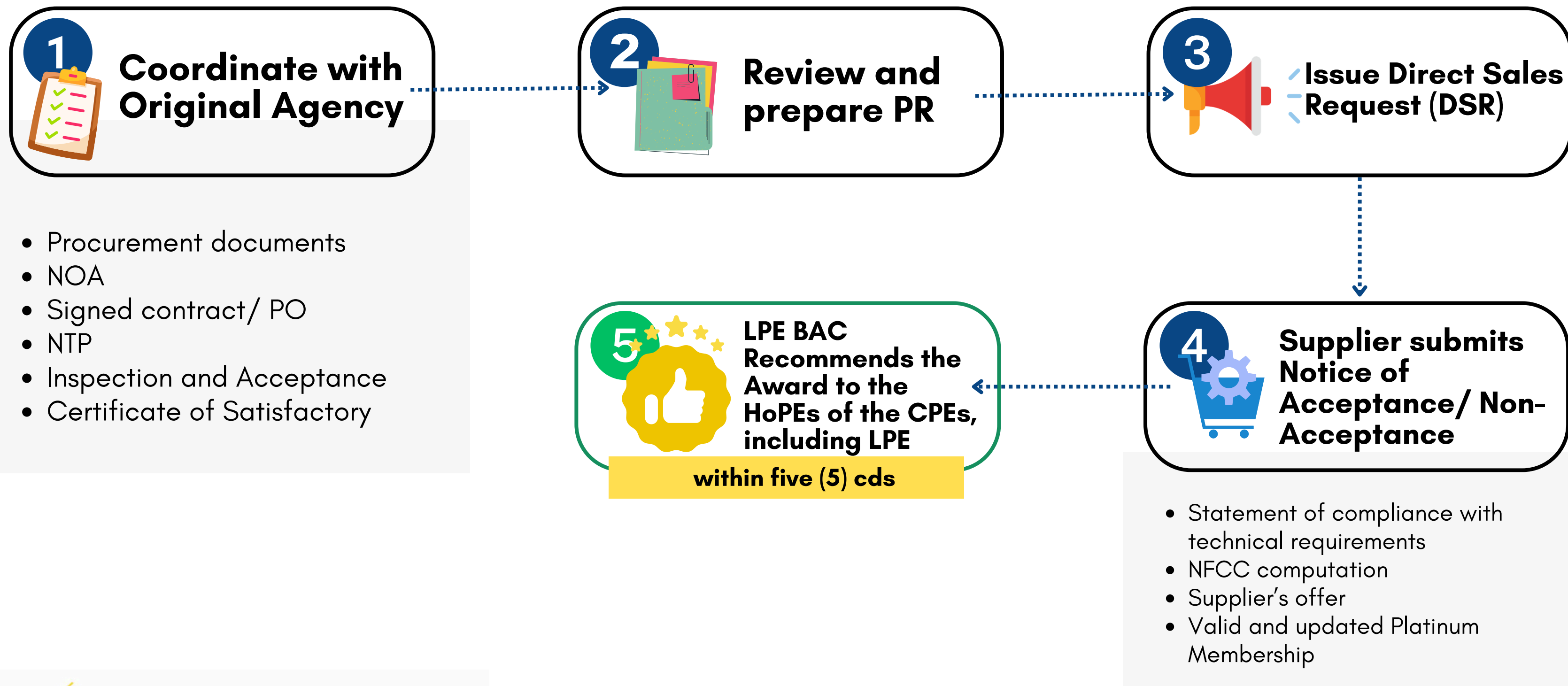
PCAB License and
Reg (Infra)

Income/ Business Tax
Return

Omnibus Sworn
Statement

**GPPB Circular No. 6-2026 dated 03 February 2026*

Direct Sales Process





Which of the following statements is FALSE?

- A. Under Direct Sales, the procuring entity may purchase up to 100% of the contract amount executed by the supplier and the original government agency.
- B. The Direct Sales process ends if the supplier declines the Direct Sales Request (DSR).
- C. The request for Direct Sales must be made within six (6) months from the original agency's issuance of the Purchase Order or Contract.
- D. Procurement through Direct Sales is not exempt from audit



Which of the following statements is FALSE?

A. Under Direct Sales, the procuring entity may purchase up to 100% of the contract amount executed by the supplier and the original government agency.

B. The Direct Sales process ends if the supplier declines the Direct Sales Request (DSR).

C. The request for Direct Sales must be made within six (6) months from the original agency's issuance of the Purchase Order or Contract.

D. Procurement through Direct Sales is not exempt from audit

Direct Contracting (Sec. 31 of the IRR of RA No. 12009)



Direct procurement of proprietary or exclusively available goods, or critical components requiring a specific source

Conditions



Goods are **proprietary in nature**, which can only be obtained from proprietary source;



Procurement of **critical components from a specific manufacturer, supplier, or distributor**; or



Sold by an **exclusive dealer or manufacturer** which does not have sub-dealers selling at lower prices and with no suitable substitute

Direct Contracting Documentary Requirements



**PhilGEPS
Organization ID**

PhilGEPS Certificate
of Registration



Mayor's Permit

Legal Registration
Certificate (SEC, DTI,
COA, or equivalent)

Professional License/
CV (Consulting)

NFCC Computation or
Committed LoC (Infra)

PCAB License and
Reg (Infra)



**Income/ Business
Tax Return**
(for ABC above 500k)

Omnibus Sworn
Statement

****GPPB Circular No. 6-2026 dated 03 February 2026***

Direct Contracting Process





In which of the following scenarios is Direct Contracting NOT allowed?

- A. Purchase of a patented lab device available only from the original manufacturer
- B. Procurement of book or reading materials protected by copyright
- C. Procurement of standard steel cabinet for a new office
- D. Acquisition a proprietary engine component required by the equipment warranty



In which of the following scenarios is Direct Contracting NOT allowed?

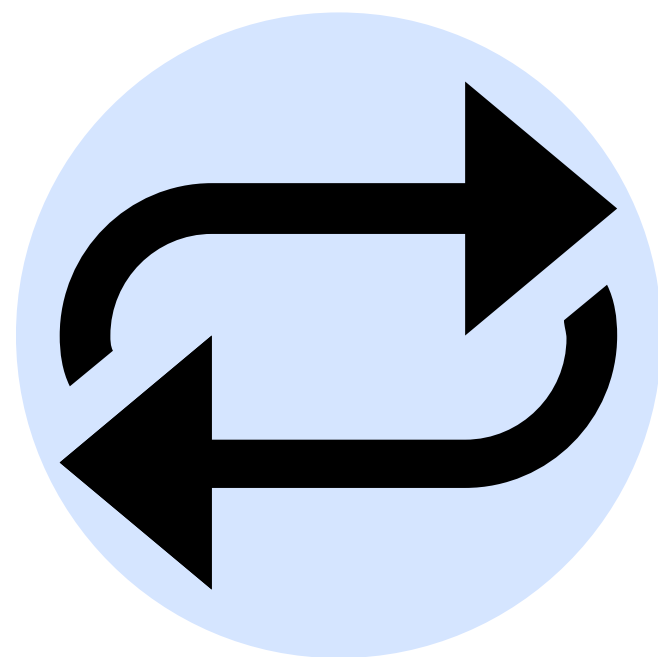
A. Purchase of a patented lab device available only from the original manufacturer

B. Procurement of book or reading materials protected by copyright

C. Procurement of standard steel cabinet for a new office

D. Acquisition a proprietary engine component required by the equipment warranty

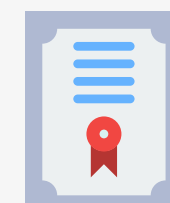
Repeat Order (Sec. 33 of the IRR of RA No. 12009)



Procurement of Goods from a previous winning bidder **whenever there arises a need to replenish the goods** procured under a contract previously awarded through bidding

(Competitive Bidding, Limited Source Bidding, Competitive Dialogue, or Unsolicited Offer with Bid Batching)

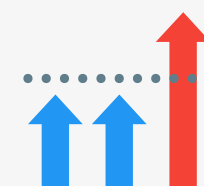
Conditions



Availed **within 6 months from date of NTP**, except in special circumstances as approved by the GPPB;

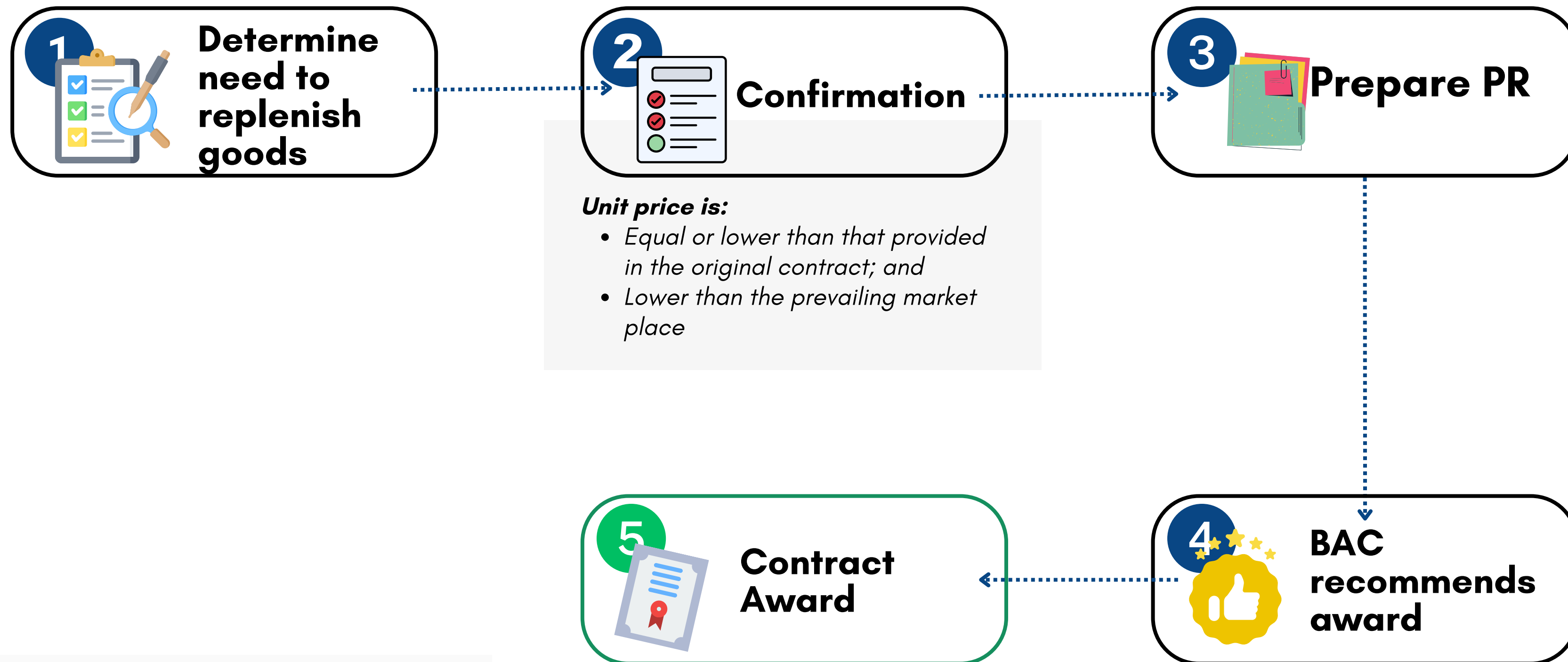


Unit price must be **equal to or lower than that provided in original contract** and the prevailing market price; and



Shall **not exceed 25% of the quantity** of each item in the original contract

Repeat Order Process





A Local Government Unit (LGU) previously procured custom-fabricated electronic ID printers for its public library system through Direct Contracting, as the machines were proprietary and available only from the exclusive local distributor. Three (3) months after delivery, the LGU determined a need to procure 20% more of the same printers due to increased demand. They are considering using the Repeat Order modality for the additional units.

Question: Can the LGU use Repeat Order for this follow-up procurement?



No, the LGU cannot use Repeat Order because the original procurement was made through Direct Contracting, not through a competitive method like Competitive Bidding, Limited Source Bidding, Competitive Dialogue or Unsolicited Offer with Bid Matching. Repeat Order is only permitted if the original contract was awarded through a competitive process.

Lease of Real Property and Venue (Sec. 35.9 of the IRR of RA No. 12009)



For official use, government agencies should prioritize leasing government-owned properties. Leasing private properties is allowed only **when justified as more efficient and cost-effective**

Conditions



Location should have been **meticulously selected** by the PE



ABC shall be supported by a **canvass from at least three (3) lessors within the vicinity** of the selected location



Rental rates are considered **reasonable** when they represent the value of what the lessee gets in terms of accommodation, facility, amenities, and convenience



Subject to **rating factors**

Lease of Real Property and Venue Documentary Requirements (except for government agencies as lessors)



**PhilGEPS
Organization ID**

PhilGEPS Certificate
of Registration



Mayor's Permit

Legal Registration
Certificate (SEC, DTI,
COA, or equivalent)

Professional License/
CV (Consulting)

NFCC Computation or
Committed LoC (Infra)

PCAB License and
Reg (Infra)



**Income/ Business
Tax Return**

Omnibus Sworn
Statement

**GPPB Circular No. 6-2026 dated 03 February 2026*



The BAC issued Request for Quotations (RFQs) to five hotels for the lease of venue under Negotiated Procurement. By the deadline, only one (1) hotel submitted a compliant quotation. Can the BAC proceed with the procurement?

- A. No, because at least three (3) quotations are required before evaluation.
- B. Yes, if the quotation is responsive and within the ABC.
- C. No, unless prior approval is granted by the GPPB.
- D. Yes, but only after re-posting the RFQ.



The BAC issued Request for Quotations (RFQs) to five hotels for the lease of venue under Negotiated Procurement. By the deadline, only one (1) hotel submitted a compliant quotation. Can the BAC proceed with the procurement?

A. No, because at least three (3) quotations are required before evaluation.

B. Yes, if the quotation is responsive and within the ABC.

C. No, unless prior approval is granted by the GPPB.

D. Yes, but only after re-posting the RFQ.

Highly Technical Consultants (Sec. 35.7 of the IRR of RA No. 12009)



Engagement with a consultant to do work that is **highly technical or proprietary, or primarily confidential or policy determining**

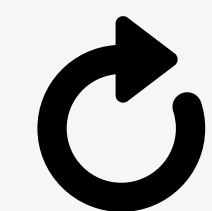
Conditions



Trust and confidence are the primary considerations for hiring



Term shall at most be on a yearly basis



Renewable at the option of the appointing HoPE, but in no case shall exceed the term of the latter

Lease of Real Property and Venue Documentary Requirements (except for government agencies as lessors)



**PhilGEPS
Organization ID**

PhilGEPS Certificate
of Registration



Mayor's Permit

Legal Registration
Certificate (SEC, DTI,
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Committed LoC (Infra)

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Reg (Infra)



**Income/ Business
Tax Return**

Omnibus Sworn
Statement

**GPPB Circular No. 6-2026 dated 03 February 2026*

Agency-toAgency (Sec. 35.5 of the IRR of RA No. 12009)



Procurement of Goods, Infrastructure Projects, and Consulting Services **from another agency of the government which has the mandate and absorptive capacity** to undertake the project

Conditions

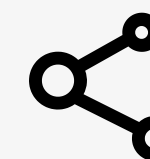
The Servicing Agency must:



Be certified as having the **mandate and capacity** to implement the project



Have **access** to the required tools and equipment



Implement the project **in-house** (no subcontracting allowed)



Have a **relevant track record**, with similar projects costing at least 50% of the current project in the case of infrastructure

Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions (Sec. 35.13 of the IRR of RA No. 12009)



Direct retail purchase from identified direct suppliers or service providers, where goods and services are required by the PE for the efficient discharge of its principal functions or **day-today operations**

Coverage

-  Petroleum fuel, oil, and lubricant products
-  Electronic charging devices
-  Online subscription with no local provider
 - Computer software applications
 - Electronic publications, reference materials, and journals
 - Off-the-shelf software and applications, except internet and cloud computing services
 - Web-based services

Justification for Online Subscription



Comparative evaluation showing the **preferred online subscription provides superior value**, or that **no better local alternative is available**

Submit a report indicating that **no local provider is available**



Non-Government Organization Participation (Sec. 35.10 of the IRR of RA No. 12009)



For projects with an appropriation law or ordinance **earmarks an amount to be specifically contracted out to NGOs**

Conditions



An NGO is a non-stock, non-profit organization or cooperative **registered with the SEC or CDA** that provides goods or services for socio-economic development



Selected NGOs must **maintain separate bank accounts and accounting records** for the project

NGO Participation Documentary Requirements

PhilGEPS
Organization ID

PhilGEPS Certificate
of Registration

Mayor's Permit



**Legal Registration
Certificate (SEC, DTI,
COA, or equivalent)**

Professional License/
CV (Consulting)

NFCC Computation or
Committed LoC (Infra)

PCAB License and
Reg (Infra)

Income/ Business Tax
Return

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****GPPB Circular No. 6-2026 dated 03 February 2026***

Take-Over of Contracts (Sec. 35.3 of the IRR of RA No. 12009)

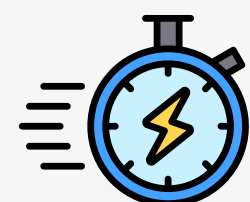


Assumption by the government or a replacement contractor of an ongoing contract after its termination or rescission, to ensure the completion or continuity of the project

Conditions



The contract, **previously awarded** through Competitive Bidding, Competitive Dialogue, Limited Source Bidding, or Small Value Procurement **has been rescinded or terminated**



Immediate action is necessary to prevent damage to or loss of life or property, or to restore vital public services, infrastructure facilities and other utilities

Take-Over of Contracts Documentary Requirements



**PhilGEPS
Organization ID**

PhilGEPS Certificate
of Registration



Mayor's Permit

Legal Registration
Certificate (SEC, DTI,
COA, or equivalent)



**Professional License/
CV (Consulting)**



**NFCC Computation
or Committed LoC
(Infra)**



**PCAB License
and Reg (Infra)**

Income/ Business Tax
Return

Omnibus Sworn
Statement

**GPPB Circular No. 6-2026 dated 03 February 2026*

Take-Over of Contracts Procedures

1



**BAC post-qualify
and negotiate with
2nd LC/ MEA/ HR/
MA Bidder**

- Based on original bidder's bid price
- If fails, go to next LC/MEA/HR/MA
- If fails, repeat the process until all bidders are considered
- If fails, opt for by Administration or new procurement

2



Contract Award

Two-Failed Biddings (Sec. 35.1 of the IRR of RA No. 12009)



When competitive bidding has been **declared a failure twice** for the same project, enabling the PE to directly negotiate with a qualified supplier, contractor, or consultant to ensure project implementation

Conditions



Failures of bidding (Competitive Bidding, Limited Source Bidding or Competitive Dialogue)



BAC shall conduct **mandatory review** of the terms, conditions, specifications, and cost estimates



New ABC **cannot be increased by more than twenty percent (20%)** of the ABC for the last failed bidding

Two-Failed Biddings Documentary Requirements



**PhilGEPS
Organization ID**



**PhilGEPS Certificate of
Registration**
(if legal eligibility
requirements are not subject
to revision after the conduct
of mandatory review)

Mayor's Permit

Legal Registration
Certificate (SEC, DTI,
COA, or equivalent)

Professional License/
CV (Consulting)

NFCC Computation or
Committed LoC (Infra)

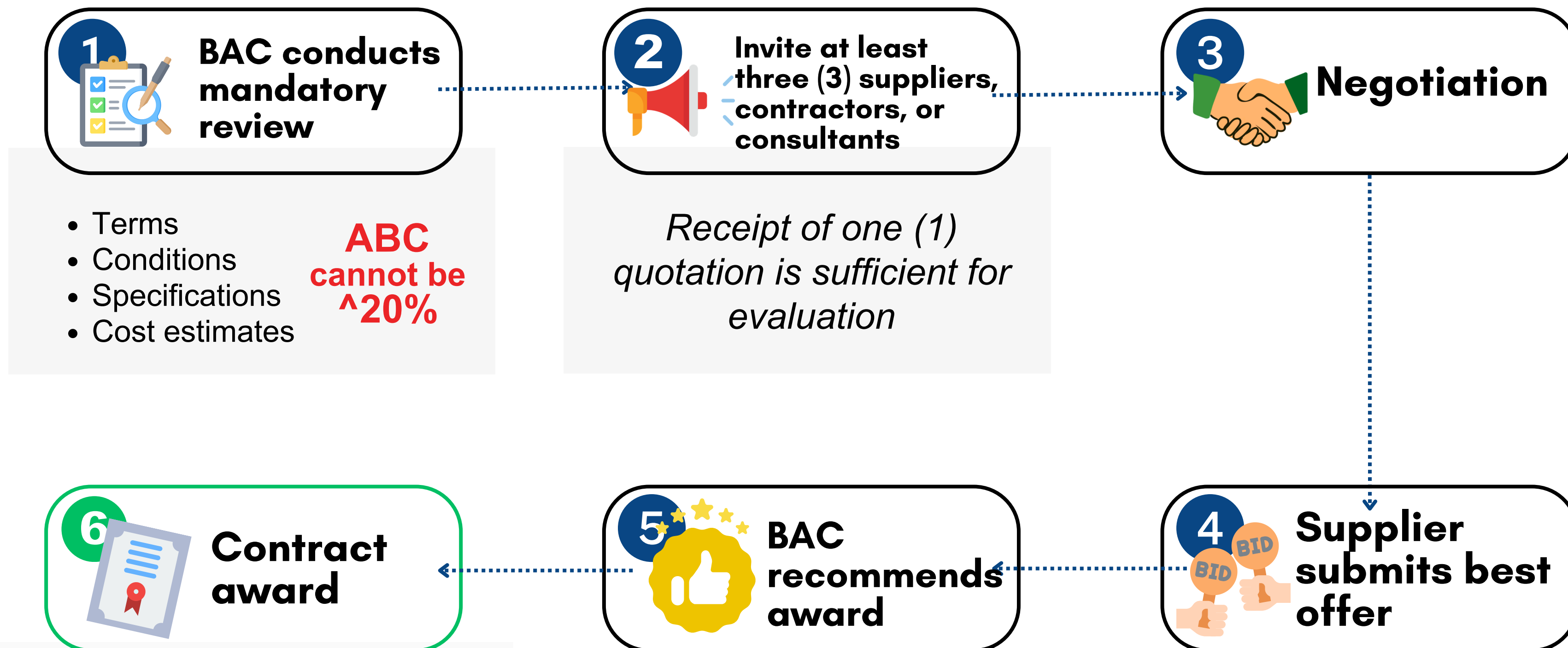
PCAB License and
Reg (Infra)

Income/ Business Tax
Return

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Statement

****GPPB Circular No. 6-2026 dated 03 February 2026***

Two-Failed Biddings (Sec. 35.1 of the IRR of RA No. 12009)



Community Participation (Sec. 35.11 of the IRR of RA No. 12009)



Direct purchase of **agricultural and fishery products** and directly negotiate **simple infrastructure projects**

Conditions

Direct purchase from local farmers and fisherfolk

Directly negotiate with local communities or social groups

Mandatory preparatory activities

Community Participation Documentary Requirements

PhilGEPS
Organization ID

PhilGEPS Certificate of
Registration

Mayor's Permit



**Legal Registration
Certificate (SEC, DTI, COA,
or equivalent)**
In case of CSGs

Professional License/
CV (Consulting)



**NFCC Computation or
Committed LoC (Infra)**
In case of CSGs with prior
government community-based
projects and for simple infra projects



**PCAB License and Reg
(Infra)**
In case of simple infra projects



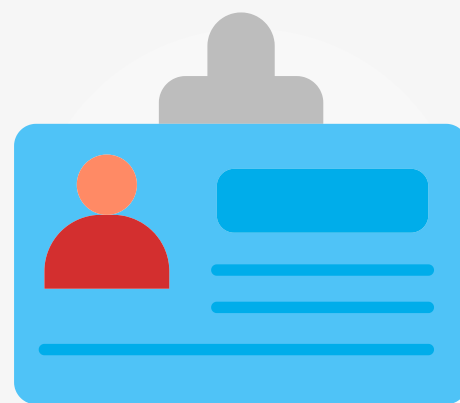
**Income/ Business
Tax Return**
In case of CSGs with prior government
community-based project participation

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Statement

**GPPB Circular No. 6-2026 dated 03 February 2026*

Community Participation (Sec. 35.11 of the IRR of RA No. 12009)

Organized CSG



Defined organizational structure, identified membership and leadership, adopts a principle of shared responsibility, registered with appropriate regulatory bodies

Unorganized CSG



Not registered in any government regulatory body or a member of a duly recognized private organization

Community Participation (Sec. 35.11 of the IRR of RA No. 12009)



1 Identify project proposal

- Objectives
- Requirements
- Target community
- Brief description
- Technical Specifications, Scope of Work
- ABC
- Manner and deadline of submissions
- Terms and conditions



2 Conduct Market Scoping

Clear standards of functionality and performance to be met
Technical Specifications



Conduct of detailed engineering activities
Simple infrastructure

Readiness Checklist:



Conduct prior consultation with CSG



Secure prior approval from LGU



Consider peculiar needs of indigenous people



Determine the need for social preparation and capacity building of the target community

Sagip Saka (*GPPB Resolution No. 08, s. 2025 and Circular No. 02, s. 2025*)

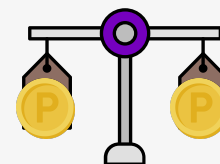


Direct purchase of agricultural and fishery products in order to support local producers, ensure food security, and stabilize supply and prices

Conditions



Suppliers must be legitimate farmers, fisherfolk, cooperatives, or associations



Prices must be fair, reasonable, and consistent with prevailing market prices



Procurement must be aligned with approved programs, plans, or feeding initiatives

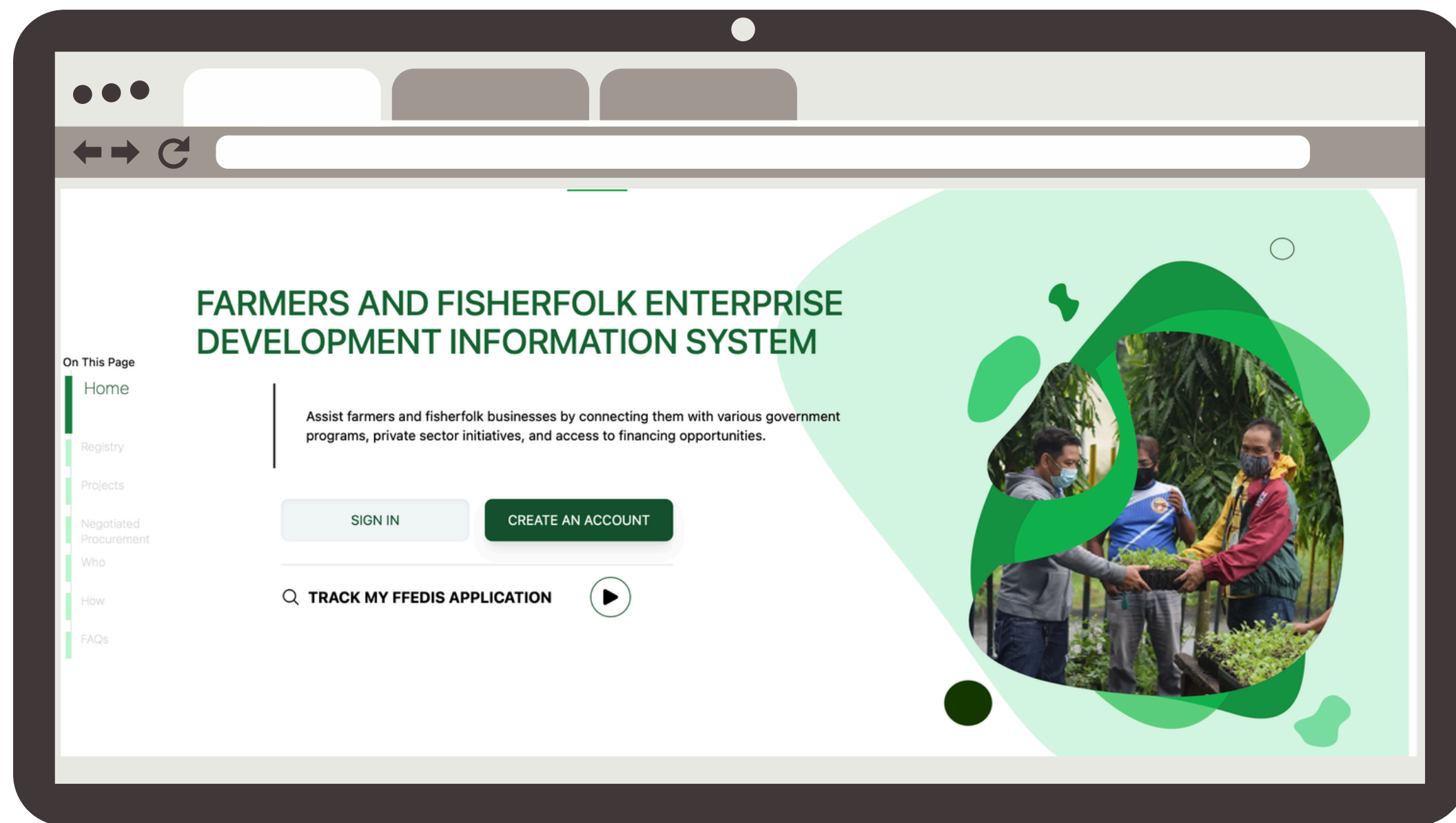


Transactions must comply with budgeting, accounting, and auditing rules



Documentation must support traceability and accountability of purchases

Sagip Saka (*GPPB Resolution No. 08, s. 2025 and Circular No. 02, s. 2025*)



CLICK HERE 

[https://ffedis.da.gov.ph/#:
~:text=Via%20Registration%
20Desk,out%20the%20FFED
IS%20form%20and](https://ffedis.da.gov.ph/#:~:text=Via%20Registration%20Desk,out%20the%20FFEDIS%20form%20and)

Sagip Saka Documentary Requirements

PhilGEPS
Organization ID

PhilGEPS Certificate of
Registration

Mayor's Permit

Legal Registration
Certificate (SEC, DTI,
COA, or equivalent)

Professional License/
CV (Consulting)

NFCC Computation or
Committed LoC (Infra)

PCAB License and Reg
(Infra)

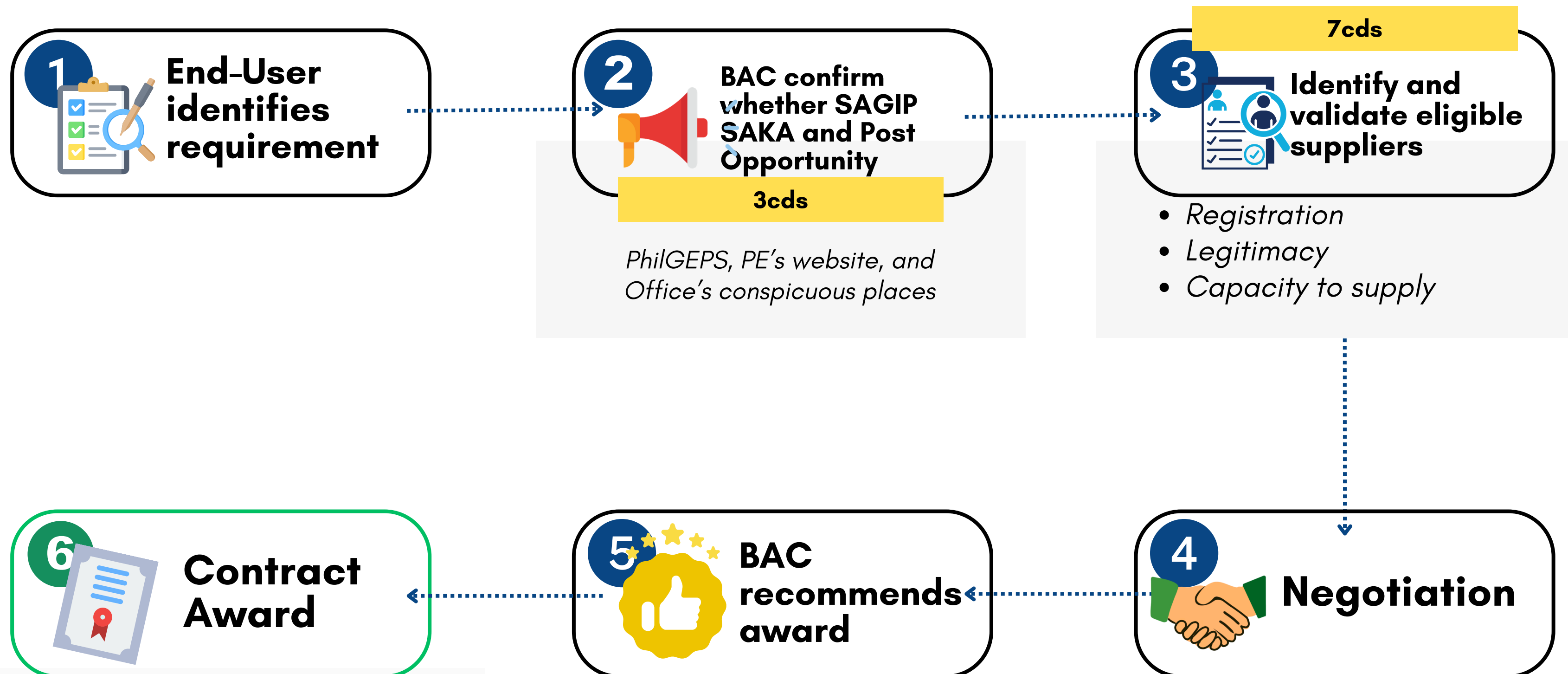
Income/ Business Tax
Return



Omnibus Sworn
Statement
**special template*

****GPPB Circular No. 6-2026 dated 03 February 2026***

Sagip Saka (GPPB Resolution No. 08, s. 2025 and Circular No. 02, s. 2025)



Community Participation vs Sagip Saka

	Community Participation <i>(Sec. 35.11 of the IRR of RA No. 12009)</i>	Sagip Saka <i>(GPPB Resolution No. 08, s. 2025 and Circular No. 02, s. 2025)</i>
Policy Intent	Empower communities and beneficiaries to directly participate in the project implementation, including the direct purchase of agricultural and fishery products from local producer	Support farmers, fisherfolk, and MSMEs by allowing government to buy directly from accredited producers
Objective	Promote community ownership, inclusivity, and localized implementation	Ensure market access and fair prices for agricultural producers while shortening the supply chain
Nature of Procurement	Direct purchase of goods from farmers and fisherfolks, and direct negotiation with local communities or social groups	Direct procurement from accredited farmers, fisherfolk, cooperatives, associations, and MSMEs
Supplier	Community organizations, people's organizations, NGOs, beneficiary groups, and local farmers and fisherfolk	Accredited farmers, fisherfolk, cooperatives, associations, or MSMEs
Outputs	Small infrastructure, livelihood projects, community-based services, agricultural and fishery products, and other localized activities	Agricultural products, food supplies, raw materials, and similar goods

Competitive Bidding (*Sec. 27 of the IRR of RA No. 12009*)



Open to participation by any eligible bidder



Publication



Pre-bid conference



Eligibility screening



Receipt and opening of bids



Evaluation of bids



Post-qualification



Award of contract

MARAMING SALAMAT



CONNECT WITH US



odg@gppb.gov.ph
oupfo@deped.gov.ph